

Minutes of the Meeting of Bitteswell with Bittesby Parish Council Held on Thursday 21st September at 7.00pm in the Village Hall

Present: Cllr Chris Faircliffe (Chair), Cllr Reg Flint, Cllr Clive Grimwood, Cllr Margaret Foster, Cathy Walsh (Clerk), 1 member of the public.

1. To receive any apologies for absence

None.

2. To receive Declarations of Member's Interests

None.

3. To approve the minutes of the meeting held on 15.06.17

Resolved: To approve the minutes as a true record of proceedings.

4. To consider any matters arising from the minutes of the meeting held on 15.06.17

4.1. Annual Tree Inspection

The inspection took place on 29.06.17. The PC (Parish Council) are waiting for a copy of the report.

Action: The clerk to chase up.

4.2. Overhanging trees

An article reminding residents to cut back any overhanging trees/foilage obstructing footpaths and road signs in the village will feature in the next edition of the newsletter.

4.3. Footpath over the cobbles

Cllr Faircliffe and an engineer from Leicestershire County Council are in the process of arranging a date to meet on site to discuss the works.

4.4. Ethical Governance Committee

Cllr Faircliffe's nomination for the above committee was not successful.

4.5. Lutterworth Road Sign

This is ongoing with Cllr Flint still pursuing.

5. To note any comments or matters raised by residents

None.

6. To note any matters raised by the District/County Councillor

None.

7. Financial Matters

7.1. Accounts for payment

Cheques signed prior to the meeting

Cheque No.	Payee	Description	Totals
60	E.On	Maintenance to column 21, Lutt Road	£31.80
62	Cathy Walsh	Clerk's expenses & additional hours July 2017	£484.81
58	Cathy Walsh	July's salary & allowances	£439.94
59	LRALC	Good Councillors Guide 2017 x4	£14.90
61	E.On	Electricity consumption 01.04.17 to 30.06.17	£704.50
63	Bitteswell Village Hall	Hall hire for 20.7.17 & 21.9.17	£20.00
64	Mark Osbourne	Grass Cutting (2 cuts) Inv No: 23 - 19.07.17	£250.00
65	Cathy Walsh	August's salary & allowances	£439.94
66	Leicestershire County Council	Replacement of damaged streetlight on Lutt Rd	£1,801.98
67	Ladywell Accountancy Services	PAYE Year 2017-2018 Operation and RTI	£42.00
68	E.On	Column 18 Valley Ln - Replace conduit	£39.00
Sub Total			£4,268.87

Cheques signed at the meeting

Cheque No.	Payee	Description	Totals
69	E.On	Street lighting for quarter ending 30 Sept 2017	£174.84
70	Grant Thornton	Fee in respect of the 2017 Annual Return	£120.00
71	Cathy Walsh	September's salary & allowances	£439.94
72	Cathy Walsh	Clerk's expenses	£13.96
73	E.On	Column 18 Valley Ln - Replacement for missing chq 68	£39.00
Sub Total			£787.74
Total			£5,056.61

7.2. Bank Reconciliation and Receipts & Payments Summary to 16.09.17

Opening Balance	1-Apr-17	£30,795.06
Receipts to	16-Sep-17	£14,476.51
Payments to	16-Sep-17	-£9,407.16
Closing Balance	16-Sep-17	£35,864.41

The balance carried forward is represented by these funds

	£
Current Account	£6,939.26
Business Reserve account	£29,712.89
Add income received but not yet cleared	£0.00
Less payments made but not yet presented	-£787.74
Bank Reconciliation to	16-Sep-17
	£35,864.41

8. To consider Bitteswell United Charities offer of financial support towards Village Green grass cutting

Resolved: To accept Bitteswell United Charities' financial contribution offer.

9. To consider purchasing a Moveable Vehicle Activated Sign (MVAS)

The PC's preferred MVAS option is MVAS2 'Your Speed' sign at a cost of £2,672.55 excluding VAT. The fixing kit costs £27.00 excluding VAT.

Resolved: The PC unanimously agreed to purchase the MVAS unit above and fixing kit. The cost of the MVAS and fixing kit will be met from the Capital Funds held by the PC.

The PC acknowledged that they would probably be sharing the MVAS with Claybrooke Parva Parish Council.

Cllr Faircliffe confirmed that he is happy to take the lead in collecting and taking the MVAS to Claybrooke Parva.

10. Draft New Local Plan Consultation

On 18.09.17 Harborough District Council agreed to put the Local Plan 2011-2031 out to public consultation for a period of 6 weeks. There are 2 main issues in the document;

Lutterworth East Development - the scheme includes 2,500 new homes. At least 30 new homes in Bitteswell to 2031.

An additional 700,000 square meters of warehousing floor space to be added to Magna Park. Coincidentally this is the total space required to accommodate the two outstanding planning applications from IDI Gazeley and dbSymmetry. The developers state that this will bring 10,000 new jobs to the area. As the area has a less than 1% unemployment this will mean that the majority of the employees will come from out of the area, this is potentially an extra 20,000 increase in car journeys per day.

The PC are keen to encourage residents to participate in the consultation and agreed to publish an article in the newsletter to make residents aware of the consultation period. More information and guidance will be provided by the Parish Council during the consultation period and residents are encouraged to involve themselves in the process.

Resolved: The PC unanimously agreed to oppose BE2 of the plan which will allow an extra 700,000 square meters of floor space at Magna Park. 12000 extra, mainly low skilled low paid, jobs would be created in an area with virtually no unemployment. An extra 20,000 daily car journeys will be generated with the resulting congestion and pollution affecting the local area.

Action: To include near the beginning of the agenda for the next meeting.

10.1. Affordable Housing

Further to information contained in the G L Hearn Report of January 2017, Cllr Flint agreed to prepare a draft letter to HDC seeking information on affordable housing.

Action: Cllr Flint.

11. To review the health and safety and height of the bus shelter

The PC contacted the Quick Response Team at HDC to make enquiries whether the height of the bus shelter could be raised. The team came out to look at the shelter and concluded that the bus shelter would not withstand any alterations.

Resolved: The PC agreed to purchase a requisite amount of padding to mitigate percussion.

12. White Cottage - Agreement

The owner of White Cottage confirmed that they would sign the agreement if a number of amendments were made. The PC stated that this was an inherited agreement, which followed owner after owner and was not bespoke to the current owner. The agreement is there to protect the integrity of the Village Green, responsibility of which is charged to the Parish Council.

Resolved: The PC will not amend any of the wordings and, for a continuation of the current arrangement, requires the owner to sign the agreement.

13. To consider renewing the subscription to LCR Magazine

Resolved: The PC agreed to subscribe to LCR Magazine at a cost of £17 per year.

14. Planning Matters**14.1. To note any planning matters – new and unresolved applications**

14.1.1. 117/01363/NMA | Alterations to fenestrations including an external chimney breast (proposed non-material amendment to 16/01136/FUL) | Elms Farm, Bitteswell

Resolved: To make no comment on the application.

14.1.2. 17/01377/PCD | Discharge of conditions 3 (materials), 5 (floor levels) and 6 (landscaping) of 16/01136/FUL | Elms Farm, Ullesthorpe Road, Bitteswell

Resolved: To make no comment on the application.

14.2. To note/discuss any Enforcement cases

None.

14.3. To progress the Neighbourhood Plan & Bittesby Designated Area

Ullesthorpe Parish Council are in the process of preparing a Neighbourhood Plan and they have indicated that they would like to include Bittesby in their Neighbourhood Plan as it fits in well geographically. Ullesthorpe Parish Council has written to the four residents of Bittesby to see if they are happy with this. They received an enthusiastic response from two residents and are waiting for a response from the other two residents.

Action: To contact Ullesthorpe Parish Council for formal confirmation that the residents of Bittesby are happy to be included in Ullesthorpe's Neighbourhood Plan.

Action: Subject to receiving official confirmation from Ullesthorpe Parish Council, Bitteswell with Bittesby Parish Council are happy for Bittesby to be included in Ullesthorpe Parish Council's Neighbourhood Plan.

Action: Request copies of correspondence between Ullesthorpe PC and Bittesby residents for the PC's records.

Action: Ask Gary Kirk from YourLocale for an update.

Action: Include as an agenda item for the next meeting: 'Neighbourhood Plan – Next Steps'.

15. Any other business

None.

16. To confirm the date of the next meeting

The date of the next meeting was confirmed as Thursday 19th September at 7.00pm.

The Chairman closed the meeting at 08.50pm.