

Minutes of the Meeting of Bitteswell with Bittesby Parish Council Held on Thursday 21st March 2019 at 7.00pm in Bitteswell Village Hall

Present: Reg Flint (Chair), Cllr Grimwood, Cllr Foster, Clerk Cathy Walsh and 3 member(s) of the public.

1. To receive any apologies for absence

None.

2. To receive Declarations of Member's Interests

None.

3. Community Concerns – To receive an update from police officers

Officers from the local Police team did not attend the meeting.

Since the last meeting more cases of aggravated burglary involving theft of motor cars were reported in the local area.

In February Lutterworth and Broughton Astley Police and Market Harborough Police began producing monthly newsletters. Here you will find all of the latest news from a local policing perspective and crime prevention advice to help keep yourself safe. The newsletter can be found on the Parish Council's website under the 'Community' tab.

4. To approve the minutes of the meeting held on 17.01.19

Resolved: To approve the minutes as a true record of proceedings.

5. To consider any matters arising from the minutes of the meeting held on 17.01.19

5.1. Urban Grass Cutting

The Parish Council is seeking clarification over the level of Public Liability Insurance cover Leicestershire County Council requires its urban grass cutting contractor to hold. The contractor will not undertake cut any urban areas until clarification is received.

5.2. Salt Bin

The Parish Council has received its new salt bin which will be located on Ashby Lane near the bus shelter next winter.

5.3. Damage to Village Green

Following complaints made by the Parish Council and St Mary's Primary School, the drivers who had been driving over the Village Green to make deliveries to the school seem to have stopped this practice.

6. To note any comments or matters raised by residents, at Chairman's discretion

6.1. Bus Shelter

A plank of wood has come off the back of the bus shelter and the roof seems to be warped.

Action: The Parish Council will ask a carpenter to inspect and provide an estimate to make repairs.

7. To note any matters raised by the District/County Councillor
 Cllr Page sent her apologies and had circulated matters by email.

8. Financial Matters

8.1. Accounts for payment

Payments made prior to the meeting

Payee	Description	Totals
Cathy Walsh	February's salary and allowances	£446.69
Tesco Mobile	Mobile phone contract	£7.50
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Sub Total		£461.69

Cheques signed at the meeting

Payee	Description	Totals
Tudor Environmental	Salt grit bin	£163.20
Helen Denton-Stacey	Neighbourhood Plan Clerk's hours & expenses	£98.41
Mark Osborne	Grass cutting contract 26.02.19	£150.00
Bitteswell Village Hall	Hall Hire: NP Mtg 16.1.19 and PC Mtgs 17.01 + 21.3.19	£30.00
2commune Ltd	Website, email a/c and domain name to 04/05/19	£360.00
Bitteswell Village Hall	Hall Hire: NP Mtg 20.02.19	£10.00
Cathy Walsh	March's salary and allowances	£446.69
Cathy Walsh	Expenses since 17.01.19	£102.78
E.On	Street lighting maintenance quarter end 31.03.19	£174.84
Viking	Stationery order (stamps, toner, paper. Order 747132)	£95.37
Viking	Stationery order (envelopes, part of order 747132)	£4.79
Mark Osborne	grass cutting contract 18.03.19	£150.00
Total		£1,786.08
Total		£2,247.77

8.2. Bank Reconciliation and Receipts & Payments Summary to 17.03.19

Opening Balance	1-Apr-18	£27,970.55
Receipts to	17-Mar-19	£15,710.55
Payments to	17-Mar-19	-£17,082.67
Closing Balance	17-Mar-19	<u><u>£26,598.43</u></u>

The balance carried forward is represented by these funds

Current Account	£2,671.79
Business Reserve account	£25,017.52
Add income received but not yet cleared	£700.00
Less payments made but not yet presented	-£1,790.88
Bank Reconciliation to	17-Mar-19
	<u><u>£26,598.43</u></u>

Approved & Signed:

Date: 22.05.19

9. To receive and update on the progress of the Agreement for White Cottage

Cllr Foster agreed to take the lead on this, which is still ongoing.

10. Lutterworth Road Footpath: To receive an update on the planned repair work

Leicestershire County Council has confirmed that a job has been raised for the footpath to be repaired. The extent of the work is from Lutterworth to Bitteswell between Manor House and Toll Gate Cottage, 97 metres in length. The work is expected to be carried out at the end of April.

The Parish Council is concerned about the pedestrian access during the repair works and the clerk was asked to get clarification from LCC.

Action: The clerk.

Severn Trent Water has completed its repair works in the vicinity of the Manor House, however, the large drains on the footpath alongside the Manor House are still solid with leaves and debris. Also both drains on the footpath and the road (alongside the Vicarage and Belshields) are not running freely. These are the responsibility of Leicestershire County Council.

Action: The clerk to report.

11. Planning Matters**11.1. To note any planning matters – new and unresolved applications****11.1.1. 19/00221/FUL | Erection of a substation to serve 15/00919/FUL and associated landscaping | Unit G, Argosy Way, Magna Park, Lutterworth, Leicestershire, LE17 4GG**

Resolved: To make no comment on the application.

11.1.2. 19/00351/TCA | Works to trees | Oak House 2 Yeomans Keep Valley Lane Bitteswell Leicestershire LE17 4SW

The Parish Council has not received the planning application paperwork.

11.2. To note/discuss any enforcement cases

None.

11.3. Other Planning Matters**11.3.1. Mere Lane development**

The Parish Council would like clarification on the routing agreement is for construction vehicles in respect of the development on Mere Lane.

Action: The clerk to seek clarification from Cllr Page.

11.3.2. Harborough Local Plan 2011-2031 Modifications Consultation

All responses on the Main Modifications consultation have been sent to the Inspector for his consideration. The Local Plan was submitted to Government in March 2018 and has been examined for a number of months by a Government appointed Inspector. The examination continues until the Inspector's report is published (potentially in spring). The Main Modifications consultation are the potential changes to the Local Plan required by the Inspector to make the plan 'sound'.

11.4. To consider applying for Tree Preservation Order(s)

Action: Agenda for the next meeting.

12. To provide an update on the progress of the Neighbourhood Plan (NP)

The Neighbourhood Plan Advisory Committee met on 20th March and focused on the preparation of the Questionnaire.

Local land owners need to be identified so that their views over development on their land can be sought.

Action: The clerk was asked to try and identify land owners through Land Registry records.

Meeting dates have been confirmed for 10th April 2019 and 15th May 2019.

An Open Event has been planned for Saturday 8th June between 10am and 1pm.

Funding:

The Parish Council is still trying to seek clarification from the Secretary of State for Housing, Communities and Local Government about whether there are limitations on the activities funding can be used for.

The Parish Council has applied for funding to the National Lottery Awards for All and Magna Park Community Fund.

12.1. To provide an update on the progress of the draft contract for the NP Clerk

The final draft version is almost complete and will be distributed to the Parish Council for review before being sent to NALC for its approval.

13. Any Other Business

Cllr Grimwood confirmed that this was likely to be his last meeting before stepping down as Bitteswell with Bittesby Parish Councillor. The Parish Council would like to express its heartfelt thanks to Cllr Grimwood for everything he has done for the Parish Council.

14. To confirm the date of the next meeting

The date of the next meeting is Thursday 16.05.19. This is the Annual Meeting of the Parish Council.

The chairman closed the meeting at 8.00pm