

Minutes of the Meeting of Bitteswell with Bittesby Parish Council Held on Thursday 19th October at 7.15pm in Bitteswell Village Hall

Present: Cllr Chris Faircliffe (Chair), Cllr Reg Flint, Cllr Clive Grimwood, Cllr Margaret Foster, Clerk Cathy Walsh, 5 members of the public and District/County Councillor Rosita Page.

1. To receive any apologies for absence

None.

2. To receive Declarations of Member's Interests

None.

3. To approve the minutes of the meeting held on 21.09.17

Resolved: To approve the minutes as a true record of proceedings.

4. To consider any matters arising from the minutes of the meeting held on 21.09.17

None.

5. To note any comments or matters raised by residents

None.

6. To note any matters raised by the District/County Councillor

None.

7. To note Bitteswell United Charities 2016 accounts – presented by John Booth (Treasurer)

John Booth gave a brief history of the United Charities and how the funds help the inhabitants of Bitteswell. He presented the accounts for the year ending 31.12.16.

8. Draft New Local Plan Consultation

Immediately prior to the meeting, the PC (Parish Council) held a short briefing on the consultation process. This was well attended by residents. During the briefing the PC reiterated its opposition to BE2 of the plan which will allow an extra 700,000 square meters of floor space at Magna Park.

The group, 'Magna Park is Big Enough', is in the process of producing a definitive argument against the Local Plan. Cllr Faircliffe will circulate this to the PC for its comments when it becomes available.

The New Local Plan identifies that 30 new homes are required in Bitteswell between now and 2031. In the last 30 years over 50 new homes have been built in Bitteswell.

The draft Local Plan is accompanied by a number of supporting documents including the Policy Maps. HDC (Harborough District Council) will not provide the PC with a hard copy of the Policy Maps, making it difficult for the PC to proceed with its representations on the Local Plan.

9. Financial Matters

9.1. Accounts for payment

Cheque No.	Payee	Description	Totals
74	E.On	Electricity consumption 01.07.17 to 30.09.17	£712.24
75	NALC	LCR Magazine subscription	£17.00
76	Cathy Walsh	October's salary & allowances	£439.94
77	Red Splash Consultancy Ltd	Impact protection x3 for bus shelter	£93.77
78	Cathy Walsh	Clerk's expenses	£5.71
79	Mark Osborne	Grass Cutting (x6 cuts) August-October 2017	£600.00
Total			£1,868.66

9.2. Bank Reconciliation and Receipts & Payments Summary to 12.10.17

Opening Balance	1-Apr-17	£30,795.06
Receipts to	12-Oct-17	£14,476.75
Payments to	12-Oct-17	-£10,675.82
Closing Balance	12-Oct-17	£34,595.99

The balance carried forward is represented by these funds

	£
Current Account	£6,151.52
Business Reserve account	£29,713.13
Add income received but not yet cleared	£0.00
Less payments made but not yet presented	-£1,268.66
Bank Reconciliation to	12-Oct-17
	£34,595.99

10. New General Data Protection Regulation (GDPR) – Appointing a Data Protection Officer (DPO)

Resolved: To appoint the clerk as DPO.

11. To consider the cost of printing documents issued by HDC (e.g. Consultations)

The PC is considering asking HDC to cover its printing costs for documents they issue which are only available online.

Action: To include on the agenda for the next meeting.

12. Affordable Housing – draft letter seeking information on affordable housing

Cllr Page has provided Cllr Flint with the information. The information demonstrates that HDC is unable to supply the required number of affordable housing.

13. HDC Annual Parish Liaison Meeting Invitation

Cllr Faircliffe and Cllr Flint would like to attend the meeting.

14. Planning Matters**14.1. To note any planning matters – new and unresolved applications****14.1.1. 17/01672/TCA | Works to trees (fell) | Brown Gate Paddock, Manor Rd, Bitteswell**

Action: Cllr Flint agreed to draft a letter to HDC after Cllr Foster had sight of the planning paperwork.

Resolved: The clerk to communicate the consensus of the PC to HDC.

14.1.2. 17/01633/FUL | Erection of dwelling | Belshields, Lutterworth Road, Bitteswell

Resolved: To make no comment on the application.

14.2. To note/discuss any Enforcement cases

None.

14.3. Neighbourhood Plan – Next Steps

The next step of the Neighbourhood Planning stage is setting up an Advisory Committee and organising a public meeting,

Action: To contact YourLocale to ask for information on setting up an Advisory Committee.

Action: To contact Matthew Bills at HDC for information on grant funding criteria.

Action: The Parish Council will send out information to residents and put an article in the newsletter.

15. Any other business**15.1. White Cottage – Agreement**

A letter was sent to the owner of White Cottage on 28.09.17 to which a response has not been received.

Action: To send a reminder to the owner.

15.2. Purchase of MVAS

A resident contacted the PC with concerns over the purchase of the MVAS. The PC will respond to the resident once it has discussed the concerns.

15.3. Village Signs – cleaning and new signage

Action: To include on the agenda for the next meeting.

15.4. December's Meeting Date

December's PC meeting will be held on the earlier date of Monday 18th December 2017.

16. To confirm the date of the next meeting

The date of the next meeting was confirmed as Thursday 16th November at 7.00pm.

The Chairman closed the meeting at 08.37pm.