

Minutes of the Meeting of Bitteswell with Bittesby Parish Council Held on Thursday 19th July 2018 at 7.00pm in Bitteswell Village Hall

Present: Cllr Chris Faircliffe (Chair), Cllr Grimwood, Cllr Foster, Clerk Cathy Walsh, and 6 member(s) of the public.

1. Apologies for absence

Cllr Flint was absent. Cllr Grimwood arrived at 7.25pm.

The meeting was inquorate until item 2.2. Therefore, the business on the agenda was dealt with in the order below:

2. United Charities Bitteswell (UCB)

2.1. To receive a report on the 2017 accounts from John Booth

John Booth presented a report on the accounts up to 31.12.17.

2.2. To consider a suitable location for a memorial bench that UCB are considering purchasing

UCB is considering the purchase of a memorial bench to commemorate the centenary of the end of World War One. A suggested site for the bench is the churchyard (although UCB need to approach the Parochial Church Council with this suggestion), or on the Village Green. The Parish Council has mixed opinions on whether a memorial bench is the most appropriate way to commemorate those that fought in WW1.

Resolved: The Parish Council is unanimous that the bench should not be situated on the Village Green.

Harborough District Council are providing funding of £500 towards memorial benches and £40 towards the cost of a plaque which UCB was unaware of.

Action: The clerk will register the Parish Council's interest in purchasing a bench and confirm the cut-off date.

2.3. To nominate a Trustee

Resolved: to nominate John Booth as the Parish Council's nominated trustee.

3. To receive Declarations of Member's Interests

None.

4. To approve the minutes of the meeting held on 17.05.18

Resolved: To approve the minutes as a true record of proceedings.

5. To consider any matters arising from the minutes of the meeting held on 17.05.18

None.

6. To note any comments or matters raised by residents, at Chairman's discretion

None.

7. To note any matters raised by the District/County Councillor

None.

8. To discuss proposals for building works at Turnpike Lodge presented by Julian Cowie Architects

Julian Cowie attended the meeting to present the proposals for building works at Turnpike Lodge. The proposals will be submitted to HDC when all relevant people have been consulted. The Parish Council is very appreciative of the information supplied by Julian and thanked him for presenting the proposals at the meeting.

9. Financial Matters**9.1. Accounts for payment***Cheques signed prior to the meeting*

Payee	Description	Totals
Zurich Municipal	Insurance 01.06.18 to 31.05.19	£649.64
Mark Osborne	Village Green grass cutting x 5 cuts 6.4.18-31.5.18	£750.00
Cathy Walsh	June's salary and allowances	£446.69
Cathy Walsh	Annual Leave payment for 2016-17 (52 hours)	£606.32
Cathy Walsh	Annual Leave payment for 2017-18 (41.25 hours)	£485.80
NALC	LCR Magazine subscription 01.04.18 to 31.05.18	£17.00
Sub Total		£2,955.45

Cheques signed at the meeting

Payee	Description	Totals
E.On	Streetlighting maintenance quarter end 30.06.18	£174.84
E.On	Electricity consumption 01.04.18 to 31.06.18	£789.80
Cathy Walsh	July's salary and allowances	£446.69
Cathy Walsh	Expenses - June & July 2018	£42.51
Mark Osborne	Village Green grass cutting x3 cuts & urban cut - June	£500.00
Total		£1,953.84
Total		£4,909.29

9.2. Bank Reconciliation and Receipts & Payments Summary to 12.07.18

Opening Balance	1-Apr-18	£27,970.55
Receipts to	12-Jul-18	£6,468.90
Payments to	12-Jul-18	-£7,086.53
Closing Balance	12-Jul-18	£27,352.92

The balance carried forward is represented by these funds

Current Account	£1,814.59
Business Reserve account	£26,992.17
Add income received but not yet cleared	£0.00
Less payments made but not yet presented	-£1,453.84
Bank Reconciliation to	12-Jul-18
	£27,352.92

On 17.07.18 the Parish Council received a VAT Refund of £1,563.05 for 2017/18. This increased the balance in the Current Account to £3,377.64.

10. To discuss the progress of the Agreement for White Cottage

The PC is seeking legal guidance and has approached a solicitor. Cllr Faircliffe is due to make telephone contact with the solicitor to discuss further.

11. Planning Matters

11.1. To note any planning matters – new and unresolved applications

11.1.1. 18/01084/FUL | Erection of a dwelling | Belshields, Lutterworth Road, Bitteswell

Resolved: To make no comment on the application.

However, it would like to ask HDC the following question: *The Design & Access Statement notes that part of the development will include the use of the existing garden. Has the District Council yet to decide its policy on 'Garden Grabbing'?*

11.1.2. 18/01053/TCA | Works to trees (fell) | St Marys C of E Primary School, The Green

As a school Governor, Cllr Foster declared an interest in the application.

Resolved: The PC support the application.

11.1.3. 18/01137/FUL | Installation of three traffic lights and traffic islands | Asda IDC, Hunter Boulevard, Magna Park

Resolved: To make no comment on the application.

11.1.4. 18/01109/NMA | Alterations to condition 11 (proposed non-material amendment to 15/00919/FUL) | Land at Mere Lane, Bittesby

The PC wants to register its serious concerns and present objection to this application to HDC.

The PC contests the assumption that it is a non-material amendment. The scope of the proposed development would be major and large scale, profoundly altering the infrastructure and its impact over a very large area.

The deadline for representations is 01.08.17 and to date the PC has not been furnished with a copy of the application. For these reasons of due process and of scope the PC want the application be deferred to enable proper considerations within the community.

11.1.5. 15/00865/OUT | Outline application for the erection of up to 278,709sqm of Storage, Distribution buildings etc. | Db Symmetry | Land Adjacent Glebe Farm, Coventry Rd, Lutterworth

Following confirmation from the National Planning Casework Unit that the application would not be "Called in" for consideration by the Secretary of State, and following the completion of the S106 agreement, the application has now been approved (on 05.07.18) and the decision has been issued.

11.2. Planning applications to fell trees & Tree Preservation Orders: to suggest potential trees suitable for a TPO

The PC agreed to identify potential trees suitable for a TPO during its village walkabout on 20 September 2018.

11.3. To note/discuss any Enforcement cases

The PC has observed that an additional entrance has been made onto the site at Mere Lane/Mere Meadow. Cllr Faircliffe will contact Cllr Page for an update.

11.4. Other Planning Matters

Harborough Local Plan Inspection

Following the District Council's submission of the Harborough Local Plan 2011 to 2031 (the Plan) to the Secretary of State on 16 March 2018, Planning Inspector Jonathan Bore has been appointed to undertake an independent examination into the soundness of the Plan. The examination is due to commence on 08 October 2018.

Action: The PC would like to be involved in the inspection and asked the clerk to contact the Programme Officer to register its interest.

11.5. Neighbourhood Plan – Next Steps

Several residents have expressed their interest in being involved on a steering group. The Parish Council would like to hold a meeting in September to look at organising sub-groups.

Action: The clerk was asked to contact all interested parties to try and arrange a suitable time and date.

Action: As the PC should be involved by representation or nomination, Cllr Faircliffe will email the PC to find out if anyone would like to put themselves forward.

12. To consider purchasing additional fixing kits for the Mobile Vehicle Activated Sign (MVAS)

In order to be able to move the MVAS to different locations throughout the village additional fixing kits need to be purchased.

Resolved: To purchase 4 additional kits

The MVAS is currently installed on Ashby Lane. However, it is not operational as the MVAS is calibrated to 30mph and is situated in a 40mph zone.

Other Parish Councils in the area have expressed an interest in sharing the MVAS with BBPC. This could potentially share the cost of the unit.

13. To discuss the National Grid Lease

Resolved: The PC agreed to sign the Assignment to transfer the lease from National Grid to Cadent Gas Ltd.

14. To receive an update on the Lutterworth Road Footpath

The PC is happy to report that progress is being made on the situation of the footpath and drainage issues. Severn Trent Water will replace the storm pipe which runs through private land at The Manor House. It is anticipated that the drainage on the carriageway and footpath will be significantly improved.

The PC would like to formally write to the owners of the Manor House to thank them for their help and persistence in getting the matter progressed.

Action: The clerk to draft a letter.

Action: Agenda for the next meeting.

The Parish Council recommended that the public contact Leicestershire County Council (LCC) Highways directly with any further complaints of a similar nature. The higher the number of complaints, the higher the likelihood that LCC will take action.

15. To consider Leicestershire County Council's incentive to convert to LED Street lighting

The PC has many concerns over the use of LED Street lighting, including the major impact on wildlife, health issues, such as sleep deprivation and the potential links to the increase of cancer rates. However the PC appreciates the positive impact on the environment of LED lighting, but feels that it does not know enough about this to make an informed decision.

Action: The Parish Council would like to invite someone from LCC to come and provide further information on the incentive.

Action: Agenda for the next meeting.

16. Harborough District Local Plan Examination

See agenda item 11.4.

17. To review the policy in respect of the Village Green Byelaws

Resolved: The policy was reviewed and approved.

18. Any other business

None.

19. To confirm the date of the next meeting

The date of the next meeting was confirmed as Thursday 20th September 2018 at 7.00pm.

The Parish Council scheduled a village walkabout prior to the meeting on 20th September at 6.00pm.

The Chairman closed the meeting at 08.40pm.