

Minutes of the Meeting of Bitteswell with Bittesby Parish Council Held on Thursday 18th January 2018 at 7.00pm in Bitteswell Village Hall

Present: Cllr Chris Faircliffe (Chair), Cllr Clive Grimwood, Cllr Margaret Foster, Cllr Flint, Clerk Cathy Walsh, District/County Cllr Rosita Page and no members of the public.

1. To receive any apologies for absence

None.

2. To receive Declarations of Member's Interests

None.

3. To approve the minutes of the meeting held on 18.12.17

Resolved: To approve the minutes as a true record of proceedings.

4. To consider any matters arising from the minutes of the meeting held on 18.12.17

4.1. The 40mph Speed Sign on Ashby Lane

The 40mph road sign on Ashby Lane (on the approach from Ashby Parva) is missing. The clerk reported this to Leicestershire County Council (LCC) Highways on 20.11.17.

Action: The clerk to chase up.

4.2. Magna Park, DB Symmetry (ref 15/00865/OUT) & IDI Gazeley (ref 15/01531/OUT)

Application 15/01531/OUT was reconsidered at a Full Council meeting on Wednesday 10th January. The application was rejected. The PC (Parish Council) would like to express its thanks and acknowledge and all the hard work undertaken by the action group, Magna Park is Big Enough and to Cllr Rosita Page for her efforts to get the application called-in.

4.3. Snow Warden

The clerk made an enquiry about the procedure for appointing a Snow Warden and was waiting for a response from LCC.

4.4. Cleaning of signage

LCC confirmed that the signs will be cleaned and added to the sign washing programme.

5. To note any comments or matters raised by residents

None.

6. To note any matters raised by the District/County Councillor

Cllr Rosita Page updated the PC on current issues in the district. E.g. Adult Social Care, children in care and foster care, Early Help Centres and pot hole reporting.

7. Financial Matters

7.1. Accounts for payment

Payee	Description	Totals
E.On	Electricity consumption 01.10.17 to 31.12.17	£712.24
Cathy Walsh	Clerk's expenses	£43.90
Cathy Walsh	January's salary and allowances	£439.94

Total £1,196.08

7.2. Bank Reconciliation and Receipts & Payments Summary to 13.01.18

Opening Balance	1-Apr-17	£30,795.06
Receipts to	13-Jan-18	£15,226.82
Payments to	13-Jan-18	-£17,152.79
Closing Balance	13-Jan-18	£28,869.09

The balance carried forward is represented by these funds

Current Account		£3,119.72
Business Reserve account		£26,985.45
Add income received but not yet cleared		£0.00
Less payments made but not yet presented		-£1,236.08
Bank Reconciliation to	13-Jan-18	£28,869.09

8. To consider the cost of printing documents issued by HDC (e.g. Consultations)

Cllr Flint drafted a letter for the PC's consideration. On the whole it was happy with the letter, but required a couple of modifications.

The PC is dissatisfied with HDC and their lack in supplying sufficient hard copies and supporting documents (e.g. the maps were not sent with the hard copy of the Local Plan Consultation documents). The PC would like to remind HDC of their responsibilities. As consultees, the PC is unable to fulfil its statutory duties without adequate documentation and copies.

9. White Cottage – Agreement

The PC formally wrote to the owner of White Cottage on 09.01.18. It had not received a response at the time of the meeting. The PC agreed to contact the owner again.

Action: Include on the agenda for the next meeting.

10. HDC's Gifts & Hospitality Register

HDC informed the PC that the Gifts & Hospitality Register is available as a file on their internal server. The PC noted that other Councils in the area publish their registers online and would like HDC to improve their practices by publishing their own register in the public domain.

11. To consider the nominated trustee for United Charities (end of 4 year term of office)

United Charities trustee, Sheila Carlton's term of office has ended.

Resolved: The PC unanimously agreed that it was happy for Sheila Carlton to remain as their nominated trustee.

12. Draft Leicester & Leicestershire Strategic Growth Plan Consultation

The consultation runs from 11th January until 05th April 2018.

Action: The PC agreed to circulate the documents and include on its next meeting agenda.

13. 2017/18 Annual Parish Communication Survey

The PC completed the survey during the meeting.

14. Planning Matters

14.1. To note any planning matters – new and unresolved applications

14.1.1. 17/02123/FUL and 17/02124/LBC | Erection of a single storey rear extension including a roof terrace and insertion of a roof light to rear | Vine House The Green
Resolved: The PC is supportive of this application but would like it noted that as this work involves access over village green it would like a condition in any planning approval that permission is sought from the PC for contractors accessing the property over the village green.

Action: The PC agreed to contact the owners of Vine Cottage to ensure that their contractors are aware of bylaws protecting the village green prior to building work commencing.

14.1.2. 17/02152/OUT | Outline application for the erection of up to 8 dwellings, with associated infrastructure (access to be considered) | Land At Ashby Lane Bitteswell
Resolved: To object to the application as it is outside the limits of development.

14.1.3. Planning Applications to fell trees

The PC expressed their concern over the number of trees being felled in a Conservation Area and their inability to have the power to do anything about it.

Action: The PC agreed to publish an article in the newsletter to inform residents on its views. Cllr Flint agreed to draft the article.

Action: The PC thought it would be appropriate to have a policy in place, similar to the Village Green Policy.

Action: Agenda for next meeting and to include Tree Preservation Orders.

14.2. To note/discuss any Enforcement cases

Mere Lane/Mere Meadow, Ullesthorpe

Still ongoing.

14.3. Neighbourhood Plan – Next Steps

The next step of the Neighbourhood Planning stage is setting up an Advisory Committee. In order to proceed with a Neighbourhood Plan, the PC need the support and help of the local community.

Action: To include on the agenda for the next meeting.

15. Any other business

District/County Councillor – the PC would like Cllr Rosita Page to be available to attend more PC meetings. Cllr Page agreed to let the PC know her meeting schedule for 2018-2019 so that future meetings can be synchronised.

UCB (United Charities Bitteswell) Grass Cutting Contribution

UCB offered to provide a financial contribution towards the grass cutting in the village. Cllr Faircliffe will have an informal chat with the treasurer to see when this contribution will be available.

Work to trees (fell) | The Lodge The Nook Bitteswell

A self-setting sycamore tree at The Lodge is overhanging The Gate House hedge and the roots are causing damage under Deanston House. Cllr Foster has submitted an application to have the tree felled.

Pothole Reporting

A reminder to report any potholes and other road related issues to LCC using the online reporting form - <https://www.leicestershire.gov.uk/roads-and-travel/road-maintenance/report-a-road-problem>

16. To confirm the date of the next meeting

The date of the next meeting was confirmed as Thursday 15th February 2018 at 7.00pm. The PC will not be holding a meeting during March.

The Chairman closed the meeting at 08.58pm.