

Minutes of the meeting of Bitteswell with Bittesby Parish Council Held on Thursday 17th November 2016 at 7pm in the Village Hall

Present: Cllr Chris Faircliffe (Chair), Cllr Reg Flint, Cllr Clive Grimwood, Cllr Margaret Foster Cathy Walsh (Clerk), Cllr Rosita Paige, PC Andrew Cooper and no members of the public.

1. Apologies for Absence

None.

2. To receive Declarations Of Member's Interests

None.

3. To approve the minutes of the meeting held on 15.09.16

Resolved: Following the amendment to say Woodby rather than Ashby Lane on item 16 'Fly-Tipping', the minutes of the meeting were approved as a true record of proceedings.

4. Matters Arising - To consider any matters arising from the Minutes of the Meeting held on 15.09.16

4.1. Query regarding resurfacing the path across the Village Green

The clerk reported the matter to Leicestershire County Council (LCC) on 22.09.16 and was still waiting for a response.

Action: Clerk to chase up with LCC.

4.2. Trustee nomination for United Charities Bitteswell (UCB)

The United Charities drafted an advert for the vacancy. The PC would like make some amendments and additions before this is advertised in the village newsletter.

Action: The clerk to contact UCB and to liaise with Cllr Foster before submitting the advert. The two vacancies on the Parish Council will also be advertised at the same time.

4.3. Parish Council's procedure for processing planning applications

The clerk was asked to contact HDC to inform them that as the PC tend to meet on a monthly basis there will be times when a meeting does not fall within the 21 day consultation period and therefore formal comments/responses of the PC will be submitted after the meeting date.

Action: Still ongoing.

4.4. Litter bin, new liner – the litter bin by the bus shelter needs a new bin liner.

Action: The clerk to place an order for one.

4.5. Litter bin emptying

The clerk contacted HDC with their concerns over the inconsistencies when emptying the litter bins in the village, but despite already chasing up this up HDC still had not provided a response.

Action: The clerk to contact HDC again.

4.6. Concrete posts outside the church

The PC agreed to review this during their village walkabout in the spring.

Police Report

PC Andy Cooper attended the meeting and introduced himself. He is the Primary Beat Officer for the Lutterworth area and wants to be the primary contact for Bitteswell. He is happy for his

contact details to be published in the newsletter and would like to encourage residents to contact him with any concerns/issues they may have.

The Parish Council discussed both theirs and resident's concerns about speeding throughout the village. The primary areas are Lutterworth Road, Ullesthorpe Road and Ashby Lane. The key times when speeding is significantly higher were highlighted.

PC Cooper agreed to send a PSCO to talk to parents of children at St Mary's school who park too close to the junction of Valley Lane.

The Parish Council asked about fixed speed cameras and regulations. PC Cooper will forward some information to the Parish Council.

5. To note any comments or matters raised by residents

None

6. To note any matters raised by the District/County Councillor

None.

7. Financial Matters

7.1. Accounts for Payment

Cheques signed prior to the meeting

| Cheque No. | Payee | Description | Totals |
|------------|-----------------|--|---------|
| 17 | E.On | Electricity consumption 01.07.16 to 30.09.16 | £652.92 |
| 18 | G D Leatherland | Painting of the AED kiosk | £220.00 |
| 19 | M J Wilkes | Grass cutting contract - September | £250.00 |
| 20 | 2commune Ltd | LCC website hosting - additional month, Sept | £30.00 |
| 21 | Cathy Walsh | Clerk's expenses & website set up hrs grant | £756.24 |

Total £1,909.16

Cheques signed at the meeting

| Cheque No. | Payee | Description | Totals |
|------------|-------------|--|---------|
| 22 | Cathy Walsh | Clerks salary & Allowances - November | £446.09 |
| 23 | Cathy Walsh | Clerk's expenses & non TC website set up hrs | £218.68 |
| 24 | M J Wilkes | Grass cutting contract - October | £200.00 |

Total £864.77

7.2. Financial Statement – Bank Reconciliation to 12th November 2016

| | | |
|-----------------|-----------|-------------------|
| Opening Balance | 1-Apr-16 | <u>£33,717.79</u> |
| Receipts to | 12-Nov-16 | £14,511.61 |
| Payments to | 12-Nov-16 | -£14,275.51 |
| Closing Balance | 12-Nov-16 | <u>£33,953.89</u> |

The balance carried forward is represented by these funds

| | £ |
|--|-------------------|
| Current Account | £5,158.46 |
| Business Reserve account | £29,710.20 |
| Add income received but not yet cleared | £0.00 |
| Less payments made but not yet presented | -£914.77 |
| Bank Reconciliation to | <u>£33,953.89</u> |

7.3. To consider the budget for 2017-2018

Action: Agenda for the next meeting to set and approve the budget.

8. Electoral Review of Harborough: Warding Arrangements

The Local Government Boundary Commission is carrying out an electoral review of Harborough District Council

Resolved: Out of the three options available for Bitteswell, the Parish Council would like it noted that they have no affinity with Lutterworth Town and so option A is not one they could support.

9. To consider Citizens Advice LeicesterShire's request for grant funding

Resolved: To award a grant of £50.00.

10. To consider the Mobile Vehicle Activated Sign (MVAS) Scheme

Before considering the MVAS Scheme, the Parish Council would like to explore the notion of purchasing a fixed speed camera. The Parish Council need to know whether they meet the criteria and regulations before pursuing this further.

Action: Cllr Page agreed to clarify this.

The Parish Council would like if another Parish Council would like to share the camera and associated costs of the MVAS Scheme with them should they decide to go ahead with this.

Action: The clerk to ask Misterton with Walcote Parish Council.

11. To note Powell and Welch Almshouse Charity's proposals for the Queen's Gateway

The Charity are planning to commission further building work to the Queen's Gateway. The Parish Council considered the proposals and has some reservations with the proposals, in particular its impact on the Village Green and safety issues.

Action: The Parish Council agreed to contact the Charity to raise their concerns.

12. To receive an update of the following

12.1. White Cottage – garden area and the Village Green

The PC know that there is a long-standing agreement dating back to 1957. Once the relevant paperwork is located, they will consider taking legal advice.

Action: Cllr Foster to find the paperwork and the clerk will circulate copies to the PC.

12.2. Deregister as Village Green of the Powell Row Land

The Parish Council (PC) were still concerned that they had not been kept in the loop by LCC's County Solicitor on the progress or had been given sight of the revised map.

Action: Cllr Page agreed to contact the County Solicitor on behalf of the PC to request to be consulted and to have sight of the map before the process starts.

Action: To include on the next meeting agenda.

12.3. Query regarding resurfacing the 'road' across the Village Green

Highways had not responded to the initial correspondence. The clerk was asked to chase this up.

Action: The clerk

12.4. The condition of drainage in the village

The clerk had spoken to Severn Trent Water (STW) who had been unable to gain permission from the owner of the Manor House to access their land to check the outfall.

Action: Cllr Foster agreed to talk to the tenant of the Manor House to try and obtain permission.

13. Planning Matters**13.1. To note any planning matters – new and unresolved applications**

13.1.1. 15/01531/OUT | Hybrid Planning Application – additional information – noted

13.1.2. 16/01136/FUL | Re-siting of an agricultural workers dwelling | Elms Farm
Resolved: The Parish Council are minded not to object to the application.

13.1.3. 16/01604/TCA | Works to trees | Coach House, Lutterworth Road

13.1.4. 16/01706/TCA | Works to trees | Manor Court, Lutterworth Road

13.1.5. 16/01707/TCA | Works to tree (fell) | Town Yard Cottage, Lutterworth Road

Resolved: To make no comment on the above three applications.

13.1.6. 16/01645/CLU | Certificate of lawfulness | BT Plc Wellington Parkway Lutterworth
Resolved: To make no comment.

13.1.7. 16/01793/FUL | Erection of new dwelling house and garage with associated external works and landscaping | Land Off Ashby Lane, Bitteswell
Resolved: Due to the long history of accidents (some of which have been fatal) at the proposed access point on Ashby Lane, the Parish Council resolved to object to the application.

13.1.8. DB Symmetry has developed a new interactive computer programme showing details of how the development would impact on the landscape. They are keen to invite Parish Councils to view the programme.

13.2. To note/discuss any Enforcement cases

None.

13.3. To progress the Neighbourhood Plan

The application for Neighbourhood Area Designation for Bitteswell will be publicised during the 6 week consultation period between 08.11.16 to 20.12.16.

It was agreed that at future meetings with Harborough District Council to discuss the Neighbourhood Plan for the Parish, a member of the Parish Council would be present.

14. Community Safety Plan priorities for 2017/18 review

Cllr Foster agreed to complete the review on behalf of the Parish Council.

15. Any other business

Lutterworth Road Footpath

The footpath is covered in leaves. The clerk has asked HDC for a sweep of the pavement ASAP.

Meeting with MP Alberto Costa

The meeting with Alberto Costa, on 14 October 2016, was noted.

16. To confirm the date of the next meeting

The next meeting date was confirmed for 15th December 2016 at 7.00pm

The Chairman closed the meeting at 10.15pm.