

Minutes of the Meeting of Bitteswell with Bittesby Parish Council Held on Thursday 17th January 2019 at 7.00pm in Bitteswell Village Hall

Present: Reg Flint (Chair), Cllr Grimwood, Cllr Foster, Clerk Cathy Walsh, District/County Cllr Rosita Page, PC Cooper, Sgt Mulley and 1 member(s) of the public.

1. To receive any apologies for absence

None.

2. To receive Declarations of Member's Interests

None.

3. Community Concerns – To receive an update from police officers

On 16.01.19 Local Police Commander Insp Siobhan Gorman, a representative from the Police and Crime Commissioner Office and partners from Harborough District Council organised a visit to Ullesthorpe. They visited three locations where residents have reported concerns regarding crime and anti-social behaviour in the area. The three locations included, the Bridle Way at the rear of Mere Lane Travellers site, Palmers Garden Centre and the vicinity of the Post Office.

Consultation with the community identified the following priorities; concerns about a perceived increase in crime, concerns about reduced police presence and the need for better communication from the police.

The Officers offered the information that a recent burglary and car-jacking had no connection with local people in the area, including the Ullesthorpe area.

The Police are continually working to fight and reduce crime in the area, carrying out increased police patrols in the area, speaking with residents to act on their concerns and providing crime safety and prevention advice.

On 22.01.19 The Police Crime Commissioner Lord Willy Bach, Inspector Siobhan Gorman, Sgt Gee Mulley and The Local Beat Team, will be at Lutterworth Town Hall to listen to concerns raised by local residents and the work being done to make the community safer.

On 08.02.19 Lord Willy Bach and the Chief Constable, Simon Cole, will be at Morrisons Supermarket, Lutterworth, to meet local people and answer questions about policing and community issues. Also available will be PC Andy Cooper who is the Primary Beat Officer for the Lutterworth area and PCSO Laura Bolton.

The Police will be publishing monthly beat newsletters which will be distributed to Parishes.

4. To approve the minutes of the meeting held on 20.12.18

Resolved: To approve the minutes as a true record of proceedings.

5. To consider any matters arising from the minutes of the meeting held on 20.12.18

5.1. Bulb Planting on the verge by the church wall

United Charities Bitteswell is seeking permission to plant bulbs in the verge next to the church. The Parish Council is certain that Leicestershire County Council own the land.

5.2. Village Green Damage

A vehicle making deliveries to the school has driven on the Village Green and churned up the grass outside the school. This has happened on many occasions. The school has complained a number of times. The clerk was asked to contact the delivery company on behalf of the Parish Council to seek some money for restitution.

Action: The clerk.

5.3. Salt and Grit Bin

The Parish Council agreed to purchase an additional salt and grit bin to be located in a more convenient location in the centre of the village.

Action: The clerk to order from Tudor Environmental.

6. To note any comments or matters raised by residents, at Chairman's discretion

None.

7. To note any matters raised by the District/County Councillor

None.

8. Financial Matters

8.1. Accounts for payment

Cheque No.	Payee	Description	Totals
152	Citizens Advice Leicestershire	Grant funding donation	£50.00
153	E.On	Electricity consumption 01.10.18 to 31.12.18	£806.74
154	Cathy Walsh	January's salary and allowances	£446.69
155	E.On	Attend to village hall street light	£10.20
156	Cathy Walsh	Expenses December & January 2018/19	£12.90
157	Viking	Stationery order (stamps, toner, paper etc)	£134.31
158	NALC	Good Councillor's Guide 2018 reissue for lost chq147	£28.45
Total			£1,489.29

8.2. Bank Reconciliation and Receipts & Payments Summary to 10.12.18

Opening Balance	1-Apr-18	£27,970.55
Receipts to	11-Jan-19	£14,462.15
Payments to	11-Jan-19	-£14,830.10
Closing Balance	11-Jan-19	£27,602.60

The balance carried forward is represented by these funds

Current Account		£2,119.72
Business Reserve account		£27,009.12
Add income received but not yet cleared		£0.00
Less payments made but not yet presented		-£1,526.24
Bank Reconciliation to	11-Jan-19	£27,602.60

In June 2018 the United Charities Bitteswell gave the Parish Council £700 as a contribution towards the grass cutting in the village. It is hoped that the charity will continue to provide funding and it was decided that this could be achieved by the Parish Council sending out a routine reminder each January.

9. To receive and update on the progress of the Agreement for White Cottage

Cllr Foster agreed to take the lead on this, which is still ongoing.

10. To approve Leicestershire County Council's incentive to convert to LED Street lighting

The Parish Council has received copies of the Service Level Agreement and Payment Agreement. These will be signed once the Parish Council has read through the documents and is happy with the content.

Resolved: The Parish Council resolved to proceed with the conversion to LED.

11. Parish Council Urban Grass Cutting – to consider approving the Revised Service Level Agreement

Resolved: To approve the Agreement for the 2019 grass cutting season.

12. Lutterworth Road Footpath: To consider how to make progress with necessary improvements

Severn Trent Water has been working in the vicinity of the Manor House again this week. It is believed that they have now completed all repair works. The footpath appears to be draining better, however, the surface of the footpath has deteriorated further and is in a very poor state and requires resurfacing. As there is no alternative path on the opposite side of the road, pedestrians are walking in the road to pass the section.

Resolved: To contact Ann Carruthers, Director of Environment and Transport at Leicestershire County Council to raise concerns and to request resurfacing works.

13. Planning Matters

13.1. To note any planning matters – new and unresolved applications

**13.1.1. 18/02102/FUL | Installation of perimeter fencing | Wellington Parkway Plot 2400
Magna Park Watling Street Magna Park Lutterworth Leicestershire LE17 4HU**

Resolved: To make no comment on the application.

13.2. To note/discuss any enforcement cases

New enforcement cases opened between 17.12.18 and 31.12.18 include 4 relating to Mere Meadow, Mere Road all of which are non-compliance of planning conditions regarding the number of caravans on site/gypsy traveller occupation.

Of the 3 cases pending consideration, the planning references go back to 2009 and 2010. The Parish Council is interested in the timescales HDC give for compliance and is concerned over the length of time it is taking so far, and will seek comment from HDC.

The Parish Council would also like clarification on the following, the total number of pitches given planning permission, whether the number of pitches has been exceeded, whether the planning permissions were phased and how many pitches are on the site other than those which have planning permission.

Action: To seek clarification from Christine Zacharia, Planning Enforcement Team Leader/Development Management at Harborough District Council.

13.3. Other Planning Matters

13.3.1. Proposal to call a new road at Magna Park, 'Victor Road': To suggest alternative names for consideration by HDC.

Resolved: The Parish Council has already objected to the proposal to name the road 'Victor Road' and suggested 'Bittesby Way' as an alternative.

13.3.2. Harborough Local Plan 2011-2031 Modifications Consultation

HDC submitted the Harborough Proposed Submission Local Plan (2011 to 2031) (the Plan) to the Secretary of State in March 2018 for Examination. Examination Hearings were held by the Planning Inspector in October 2018. Following the Hearings, a number of Main Modifications have been prepared at the request of the Planning Inspector. A Main Modification is an amendment which is considered necessary to make the Plan sound, and is required in order to address concerns raised by the Inspector or other representors during the examination process. The Council has prepared a schedule setting out the proposed Main Modifications considered necessary in order for the Local Plan to be found sound. This document, along with an updated Sustainability Appraisal Report and Habitats Regulations Assessment are published for public consultation from 15.01.19 until 26.02.19. Once the consultation has closed, the Inspector will review the consultation responses and recommend whether or not the Local Plan can be adopted by the Council.

13.4. To provide an update on the progress of the Neighbourhood Plan

Draft copies of the Vision Statement and Questionnaire have been prepared for consideration. The Bitteswell Neighbourhood Plan Advisory Committee has made excellent progress to date.

At its meeting in December, the Parish Council resolved to appoint a clerk (subject to terms and conditions) to undertake the clerical and administrative duties in the preparation of the Neighbourhood Plan. The Chairman of the Neighbourhood Plan Advisory Committee is drafting a Job Description and the Parish Council is in receipt of the candidate's current contract to be revised as a basis for a new contract.

Among key tasks in the preparation of a Neighbourhood Plan are general administrative and clerical duties. Staff and other costs stem from these tasks. Some bodies the Parish Council have consulted assert that the use of funding for this type of activity is prohibited. The Parish Council will seek guidance on whether there are any limitations on the activities, and related charges that may arise, on which the funding, if awarded, may be expended.

Action: Cllr Flint will draft a letter to the Secretary of State for Housing, Communities and Local Government seeking clarification.

Action: The clerk to obtain copies of YourLocale's Terms of Reference and fees.

Action: The clerk to contact Matthew Bills for further information on the National Lottery Awards for All funding.

14. Any Other Business

None.

15. To confirm the date of the next meeting

The date of the next meeting is Thursday 21.03.19

The chairman closed the meeting at 8.07pm