

Minutes of the Meeting of Bitteswell with Bittesby Parish Council Held on Thursday 16th November at 7.00pm in Bitteswell Village Hall

Present: Cllr Chris Faircliffe (Chair), Cllr Clive Grimwood, Cllr Margaret Foster, Clerk Cathy Walsh and 2 members of the public.

1. To receive any apologies for absence

Apologies for absence were received from Cllr Flint and District/County Cllr Rosita Page.

2. To receive Declarations of Member's Interests

None.

3. To approve the minutes of the meeting held on 19.10.17

Resolved: To approve the minutes as a true record of proceedings.

4. To consider any matters arising from the minutes of the meeting held on 19.10.17

4.1. White Cottage - Agreement

Another reminder letter has been sent to the owner of White Cottage. This was delivered on 15.11.17.

Action: Agenda item for the next meeting.

4.2. Works to Trees - Brown Gate Paddock, Manor Road, Bitteswell (17/01672/TCA)

Harborough District Council's Tree Officer provided recommendations which support the application.

4.3. Mobile Vehicle Activated Sign (MVAS)

The MVAS unit was delivered today.

Action: To include on the Asset Register and Insurance Schedule.

5. To note any comments or matters raised by residents

5.1. Streetlight Out

The streetlight bulb situated in front of the Almshouses on Ullesthorpe Road is out.

Action: Clerk to report to e.On.

6. To note any matters raised by the District/County Councillor

None.

7. Draft New Local Plan Consultation

Due to the interest in this consultation and, taking account of feedback from the public, HDC (Harborough District Council) are granting a further two weeks for people to provide comments. People will be able to make comments until 5pm on Friday 17 November 2017.

8. Financial Matters

8.1. Accounts for payment

Cheques signed at the meeting

Cheque No.	Payee	Description	Totals
80	RBL Poppy Appeal	Donation for wreath	£20.00
81	Bitteswell Village Hall	Hall Hire October to December 2017	£35.00
82	Cathy Walsh	November's salary & allowances	£439.94
83	RBL Poppy Appeal	Donation for wreath	£20.00
84	Viking	Stamp, toner and paper order	£56.63
85	Cathy Walsh	Clerk's expenses	£30.25
86	Swarco Traffic Limited	MVAS, delivery & post fixing/installation kits	£3,277.09
87	Mark Osborne	Grass cutting (1 cut) 22nd Oct 2017	£100.00
88	Chris Faircliffe	Reimbursement leaflet printing Local Plan	£25.00
Total			£4,003.91

It was noted that the reason that there are two donations to the Royal British Legion's Poppy Appeal is that the ordering system changed this year and the Parish Council ended up with two wreaths. It was agreed to keep one as a spare at the church.

A bank mandate was signed to transfer the money for the cost of the MVAS (Mobile Vehicle Activated Sign) from the Business Reserve Account (Capital Funds) to the Current Account. Payment for the MVAS will not be submitted until these funds are available in the Current Account.

The Parish Council's budget setting will take place during December's PC meeting.

8.2. Bank Reconciliation and Receipts & Payments Summary to 12.10.17

Opening Balance	1-Apr-17	£30,795.06
Receipts to	12-Oct-17	£14,477.01
Payments to	12-Oct-17	-£11,877.64
Closing Balance	12-Oct-17	£33,394.43

The balance carried forward is represented by these funds

	£
Current Account	£4,376.63
Business Reserve account	£29,713.39
Add income received but not yet cleared	£0.00
Less payments made but not yet presented	-£695.59
Bank Reconciliation to	£33,394.43

9. To consider the cost of printing documents issued by HDC (e.g. Consultations)

In the absence of hard copies of documents issued by HDC the PC are considering asking HDC to cover its printing costs.

Action: To include on the agenda for the next meeting.

10. To consider priorities for a safer & stronger community (Community Safety Plan for 2018/19)

The PC's top three priorities are Road Safety, Acquisitive Crime and Anti-Social Behaviour.

11. To consider the grant funding request from Citizens Advice Leicestershire

Resolved: To provide a donation of £40.00.

12. Village Signs – Cleaning and new signage

Many of the road signs throughout the village are very dirty and obscured by green mould.

Action: The clerk to report to Leicestershire County Council (LCC) Highways.

The 40mph road sign on Ashby Lane (on the approach from Ashby Parva) is missing.

Action: The clerk to report to Leicestershire County Council (LCC) Highways.

13. Planning Matters

13.1. To note any planning matters – new and unresolved applications

13.1.1. 17/01878/TCA | Works to trees (fell) | The Hunting Box, The Nook, Bitteswell

Resolved: To make no comment on the application.

13.1.2. 17/01848/NMA | Alteration to the siting of the A5/Mere Lane junction and realignment of the extension to Argosy Way (proposed non-material amendments to 15/00919/FUL) | Land at Mere Lane, Bittesby.

Action: To chase up the planning paperwork from HDC and to request an extension of time.

13.1.3. Magna Park, DB Symmetry (ref 15/00865/OUT) & IDI Gazeley (ref 15/01531/OUT)

An extraordinary planning committee meeting will be held on 23.11.17 to consider two planning applications relating to Magna Park. The PC consider that the hearing is premature coming, as it does, before the local plan consultation has been analysed and examined in public.

The Parish Council has not received notification of this event nor any supporting papers. They have not seen the officer's report but understand that it supports the application. The inability of the elected members to participate in the biggest decision to affect the parish in a generation is unacceptable and totally at odds with the principles of democracy and localism.

Resolved: The PC will write to HDC with their concerns and objections.

Action: To register Cllr Faircliffe to speak on behalf of the PC at the extraordinary planning committee meeting.

Action: To contact HDC to request sight of the Gifts and Hospitality register for Members and Officers for the last four years.

13.2. To note/discuss any Enforcement cases

Mere Lane/Mere Meadow, Ullesthorpe

A court injunction was placed on part of the land by a judge to avoid further unauthorised spread of development. Enforcement Officers have tried on two occasions to carry out a full inspection of the encampment, with police assistance. However, the police have not been able to offer assistance due to being called to incidents elsewhere. Enforcement Officers cannot enter such sites without the necessary police cover.

13.3. Neighbourhood Plan – Next Steps

The next step of the Neighbourhood Planning stage is setting up an Advisory Committee. It was suggested that a leaflet drop would be a good way to ask for volunteers.

Action: To include on the agenda for the next meeting.

14. Any other business**14.1. Grass Cutting**

The PC want to formally thank Mark Osborne for doing such a wonderful job of cutting the grass throughout the village.

Action: The clerk to write to Mark Osborne.

LCC – Urban Grass Cutting

Resolved: To continue with the current grass cutting arrangements.

Grass Cutting on Lutterworth Road (by the Manor House)

Someone has cut the grass (twice) on the bank by the footpath on Lutterworth Road. Mark Osborne had been leaving the grass to grow in the hope that this would hold the soil in place.

Action: The clerk to make enquiries with Lutterworth Town Council.

14.2. Bitteswell Newsletter

The PC would like to encourage residents to contribute articles to be included in the village newsletter. Please contact David Percival on telephone: 01455 553213 or e-mail: davidwpercival66@gmail.com if you have any items for inclusion.

14.3. Magna Park Newsletter – Community Update

Residents neighbouring Magna Park will have received a copy of the November 2017 edition of the newsletter.

14.4. Burnt out car on Ullesthorpe Road

A car has been abandoned and set on fire on the Ullesthorpe Road. The PC are concerned that incidents like this are becoming more commonplace due to the lack of visible policing in the area.

14.5. Dog Waste

Lately there has been many instances whereby a minority of dog owners have bagged up their dog waste but instead of placing it in a bin, leave it hanging from fences or in piles by footpaths.

Action: The PC agreed to include an article in the newsletter to remind owners to put their dog waste in the bin.

15. To confirm the date of the next meeting

The date of the next meeting was confirmed as Monday 18th December at 7.00pm.

The Chairman closed the meeting at 08.07pm.