

## **Minutes of the Meeting of Bitteswell with Bittesby Parish Council Held on Thursday 15<sup>th</sup> February 2018 at 7.00pm in Bitteswell Village Hall**

**Present:** Cllr Chris Faircliffe (Chair), Cllr Margaret Foster, Cllr Flint, Clerk Cathy Walsh, District/County Cllr Rosita Page and 3 member(s) of the public.

### **1. To receive any apologies for absence**

Cllr Grimwood.

### **2. To receive Declarations of Member's Interests**

Cllr Foster declared an interest in item 13.1. 18/00118/TCA works to trees (fell) The Lodge, The Nook, Bitteswell.

### **3. To approve the minutes of the meeting held on 18.01.18**

**Resolved:** To approve the minutes as a true record of proceedings.

### **4. To consider any matters arising from the minutes of the meeting held on 18.01.18**

#### **4.1. The 40mph Speed Sign on Ashby Lane**

The 40mph road sign on Ashby Lane (on the approach from Ashby Parva) is missing. The clerk reported this to Leicestershire County Council (LCC) Highways on 20.11.17 and chased it up on 09.01.18.

**Action:** The clerk to chase up again.

#### **4.2. Snow Warden**

The clerk made enquiries about the procedure for appointing a Snow Warden and is waiting for a response from LCC. Cllr Page agreed to chase this up with LCC on behalf of the Parish Council (PC).

### **5. To note any comments or matters raised by residents**

#### **Vine House**

A resident attended the meeting to discuss a planning application for building work to her property. This may involve access over the Village Green by the contractors. The resident informed the PC that she would ring fence funds towards putting right any damage to the Village Green. She will also take site photos showing pre and post work and make the PC aware of the contractor's plans. The PC were happy with this approach.

#### **Tree Preservation Orders**

Bitteswell's Tree Wardens gave copies of the Tree Evaluation Method for Preservation Orders (TEMPO) document to the PC. The Capital Asset Value for Amenity Trees (CAVAT) (available online) provides a method for managing trees as public assets rather than liabilities.

### **6. To note any matters raised by the District/County Councillor**

Cllr Rosita Page updated the PC on current issues in the district

### **7. Financial Matters**

#### **7.1. Accounts for payment**

Cheque No.	Payee	Description	Totals
96	Cathy Walsh	February's salary and allowances	£439.94
97	Cathy Walsh	March's salary and allowances	£439.94
98	Cathy Walsh	Clerk's expenses	£1.98
99	Bitteswell Village Hall	Hall hire January and February 2018	£20.00
Total			£901.86

**7.2. Bank Reconciliation and Receipts & Payments Summary to 13.01.18**

Opening Balance	1-Apr-17	<b>£30,795.06</b>
Receipts to	8-Feb-18	£15,228.04
Payments to	8-Feb-18	-£18,054.65
Closing Balance	8-Feb-18	<b>£27,968.45</b>

The balance carried forward is represented by these funds

Current Account	£1,883.64	
Business Reserve account	£26,986.67	
Add income received but not yet cleared	£0.00	
Less payments made but not yet presented	-£901.86	
Bank Reconciliation to	8-Feb-18	<b>£27,968.45</b>

**8. To consider the cost of printing documents issued by HDC (e.g. Consultations)**

The PC wrote to HDC to express their dissatisfaction with HDC’s failure to supply sufficient hard copies and supporting documents (e.g. the maps were not sent with the hard copy of the Local Plan Consultation documents). HDC replied, however it did not address the issue of the Local Plan maps.

**Action:** The PC will respond to HDC and Cllr Flint agreed to draft a letter.

**9. White Cottage – Agreement**

The PC formally wrote to the owner of White Cottage on 09.01.18. It had not received a response at the time of the meeting. The PC agreed to contact the owner again to inform her that a resolution would be considered at the next meeting to terminate the agreement.

**Action:** Include on the agenda for the next meeting.

**10. HDC’s Gifts & Hospitality Register**

Cllr Grimwood is taking the lead on this item, in his absence this will be deferred until the next meeting.

**Action:** Include on the agenda for the next meeting.

**11. Draft Leicester & Leicestershire Strategic Growth Plan Consultation**

The consultation runs from 11<sup>th</sup> January until 05<sup>th</sup> April 2018. The PC agreed to submit their comments to Cllr Faircliffe who will consolidate them for the PC’s agreement. The 3 key issues identified so far are 1) Infrastructure; lack of infrastructure when considering new developments, 2) Jobs: Leicestershire needs quality over quantity and 3) Pollution and impact on health.

**Action:** To submit comments to Cllr Faircliffe by 16.03.18.

## 12. Local Public Consultation – proposal to restore Post Office services to Bitteswell

The proposal is for the mobile vehicle service to be located on Manor Road each Wednesday morning from 9am until 10am. The PC support the proposal in principle, however has the following reservations: Manor Road is not suitable for the van, the proposed times coincide with school traffic and longer opening hours and later opening times might be more appropriate.

## 13. Planning Matters

### 13.1. To note any planning matters – new and unresolved applications

#### 13.1.1. 18/00118/TCA | Works to trees (fell) | The Lodge, The Nook, Bitteswell

**Resolved:** This is to fell a self-setting sycamore tree and the PC resolved to make no comment on the application.

#### 13.1.2. 18/00149/TCA | Works to trees (fell) | The Moors, Valley Lane, Bitteswell

Not all councillors had seen the planning application so a decision was deferred until they had.

#### 13.1.3. 17/02152/OUT | Outline application for the erection of up to 8 dwellings, with associated infrastructure (access to be considered) | Land At Ashby Lane Bitteswell

The PC sent a letter of objection to HDC.

### 13.2. Planning Applications to fell trees and Tree Preservation Orders

**Action:** Defer until the next meeting.

In the meantime the PC is happy for Cllr Flint's newsletter article to be submitted.

### 13.3. To note/discuss any Enforcement cases

#### Mere Lane/Mere Meadow, Ullesthorpe

**Action:** This is still ongoing, Cllr Faircliffe agreed to discuss the situation with Cllr Page.

#### Satellite Dish, The Chestnuts, Bitteswell

A satellite dish has been erected on the front of the property in a conservation area without planning permission. This is pending consideration by HDC.

### 13.4. Neighbourhood Plan – Next Steps

The next step of the Neighbourhood Planning stage is setting up an Advisory Committee. In order to proceed with a Neighbourhood Plan, the PC need the support and help of the local community and would like to hold an open meeting to be held on a Saturday in April/May to inform residents on the process and gauge an initial level of interest.

**Action:** The clerk to arrange.

### 13.5. Agenda Items

The PC would like to include 'Other Planning Matters' as a standard agenda item.

## 14. Any other business

**AED** – the PC would like formally acknowledge a resident's continued efforts carrying out the monthly AED checks for the PC.

**Action:** The clerk to write and send thanks to the resident.

**Planning System**

The Government intend to revise the planning system. Cllr Faircliffe will ask Cllr Page for any information.

**Inconsiderate parking in the village**

There has been a few instances of vehicles parking inconsiderately in the village. The PC decided to publish a reminder in the newsletter to residents to be mindful of others when parking their vehicles.

**15. To confirm the date of the next meeting**

The date of the next meeting was confirmed as Thursday 19<sup>th</sup> April 2018 at 7.00pm. The PC will not be holding a meeting during March.

The Chairman closed the meeting at 08.40pm.