

NEIGHBOURHOOD PLAN: BITTESWELL
ADVISORY COMMITTEE MEETING MINUTES
20TH FEBRUARY 2019 BITTESWELL VILLAGE HALL

Present

John Allsopp (Chair), Helen Denton-Stacey-Clerk, Reg Flint (BPC), Peter Osborn, Gary Kirk (Mentor), Tony Kenton, Ian Morris, Russell Grant, Julian Cowie, Julia Pearson, Margaret Foster (BPC), Ian Jones.

Apologies

Nigel Chapman, Phil Bowden, Maggie Osborne.

2019-09. Welcomes and apologies

Recorded.

2019-10. Declarations of Interest

No declarations to record

2019-11. Minutes of previous meeting

Minutes of previous meeting 19th January signed by Chair.

2019-12. Update on actions:

a. Vision Statement

The group went through the revised vision statement which included the comments from Gary & the group following the last meeting. Gary asked for the environment & sustained growth to be included in the opening statement. He explained that the policies need to lead on from the vision statement. This is a living document that will evolve with the plan. The map needs to be updated as some developments are not showing. Clerk is to request up to date maps from HDC.

b. Logo

Julia advised the Logo competition was leafleted to 57 children, she has received 11 entries these are for the age group of 7-15 year olds. Voting was discussed & options such as token voting or stickers to be placed on entries. It was decided these would be voted on at the open event and the top 3 would be discussed by the group to determine a winner.

c. Questionnaire

Gary felt that employment questions should be included. Both John & Phil have been unable to get together to amend the questionnaire. They will make the changes & will send to the group for approval. Group discussed the font size & possible multiple boxes for more than one person per household. Gary advised other groups have done online questionnaires with paper copies. There are 200 homes in Bitteswell he feels 250 copies should be plenty. John asked the group to give feedback on any questions they felt were redundant. Gary advised the costs for 200 copies would be around £300. He advised 8 pages were normal for the questionnaire with 1 free text box at the end for any comments. He advised of the Your Locale costs for the questionnaire & advised that it will take time to link together, process, upload & review the answers. John is to rejig the fonts & include the changes & then circulate.

2019-13. Funding

Gary advised that he had received a letter from the Awards for All grant body advising that they are no longer supporting Neighbourhood Plan applications. He explained there is a

remaining £9k available from Locality to each parish. There is further funding available for allocation of sites. He advised the standard cost of a Neighbourhood Plan was £15k. Locality reopens for applications in March, Gary will apply on behalf of Bitteswell. Gary has provided a minimum quotation to the group of £13.5 k he then proceeded to discuss options that could further reduce the cost.

2019-14. Any other business

The group discussed the options of self-funding the questionnaire & would like added to the next agenda for discussion, Stakeholders is to be added to March agenda.

2019-08. Date of future meeting(s)

Wednesday 20th March @ 19:30pm

Meeting closed 21:37pm