Bitteswell with Bittesby Parish Council

Accounts and Financial Statement to 31st March 2022

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Travel Expenses100.00Office expenses350.00Training150.00Publications500.00Subscriptions500.00RACcountancy Fees50.00Insurance700.00Election Costs100.00Audit Fees260.00Street Lighting Energy900.00Street Lighting LED Conversion Project2,172.37Grass Cutting & Maintenance100.00Accountancy Fees2,00.00Street Lighting LED Conversion Project2,172.37Grass Cutting & Maintenance4,205.26Fullage Maintenance100.00Show Warden Remuneration150.00Accountancy Fees1,000.00Street Lighting LED Conversion Project2,172.37Grass Cutting & Maintenance1,000.00Actions & Solon1,000.00Actions & Solon1,000.00Actions & Solon150.00Consumables/Maintenance100.00Battery replacement: July 2023 electrodes replacement: July 2023 electrodes replacement: July 2023 electrodes replacement: July 2023 electrodes replacement: July 203 electrodes re	INCOME CATEGORIES	Agreed Budget	Notes/Points to consider
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General Reserves2,000.00NALC (the National Association of Local Councils) recomme Parish Councils keep General Reserves at a level of between month's precept. Therefore, to build up adequate financial r the Council has allocated £2,000 under 'General Reserves'. part of a contingency to cushion the impact of unexpected e	Earmarked Reserves	200.00	Replacing office equipment
emergencies.			NALC (the National Association of Local Councils) recommend that Parish Councils keep General Reserves at a level of between 3 and 12 month's precept. Therefore, to build up adequate financial reserves, the Council has allocated £2,000 under 'General Reserves'. This form part of a contingency to cushion the impact of unexpected events or emergencies.
Total 26,752.67	Total	26,752.67	

Balance Sheet and Bank Reconciliation for year 01st April 2021 to 31st March 2022

Closing Bank Re	conciliation	at 31.03.2022
Opening Balance	1-Apr-21	£25,717.42
Receipts to	31-Mar-22	£39,257.28
Payments to	31-Mar-22	-£37,011.44
Closing Balance	31-Mar-22	£27,963.26

The balance carried forward is represented by these funds

Current Account	£3,432.14
Business Reserve account	£25,083.12
Add income received but not yet cleared	£0.00
Less payments made but not yet presented	-£552.00
Bank Reconciliation to 31-Mar-22	£27,963.26

The above figures include the following Reserves (held in the Business Reserve Account):						
Added in						
Description	2020/21	2021/22	Expenditure	Total		
Earmarked Reserves (Office equipment)	£200	£200	£0.00	£400		
General Reserves	£2,000	£2,000	£0.00	£4,000		
Election Expenses	£0	£100	£0.00	£100		
	£2,200	£2,300	£0.00	£4,500		

Receipts and Payments Summary

2021-2022						
INCOME CATE	GO	RIES				
	Actual		Budget-Actual		Agreed Budge	
		Receipts	Duuget-Actual		Agreed Dudget	
Precept	£	22,445.00	£	-	£	22,445.00
Grants	£	8,669.95	-£	8,669.95	£	-
Bank Interest	£	2.50	-£	2.50	£	-
Other Income	£	-	£	-	£	-
LCC Urban Grass Cutting Contribution	£	805.27	£	-	£	805.27
UCB Grass Cutting Contribution	£	700.00	£	-	£	700.00
Recoverable VAT	£	2,634.56	£	167.44	£	2,802.00
Neighbourhood Plan Grants	£	4,000.00	-£	4,000.00	£	-
Total Receipts	£	39,257.28			£	26,752.27

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eneral Reserves (office equipment) £ - £ -	1 <mark>-£</mark>	-£ 1,510.61	£	2,750.00			
eneral Reserves £ -	7 -£	-£ 3,866.17	£	-			
	£	£ 200.00	£	200.00			
	£	£ 2,000.00	£	2,000.00			
otal payments £ 37,011.44	4 -£	-£ 10,258.77	£	26,752.67			

Village Maintenance incl: £8,295 supply & installation of bus shelter, covered by grant funding

At 01st April 2021 the following assets were held

Asset	Acquisition Date	Purchase Cost	Sums Insured		Location
Fixed Assets					
Bitteswell War Memorial	Circa 1920	Unknown	£30,000.00		St Mary's Churchyard, The Nook
			£	30,000.00	
Office Contents					
HP 24-f0054na Full-HD All-in-One PC	July 2020	£ 582.50	£	582.50	Clerk's Office, Lutterworth
Epson Ecotank ET-3700 Colour Inkjet Printer	Nov 2019	£ 247.00	£	247.00	Clerk's Office, Lutterworth
		Sub Total	£	829.50	
Street Furniture (e.g. public seating, litter bins, cy	cle stands, bollard	ds, bus shelter	rs, tel	lephone kiosk,	signage, street lighting)
Telephone Kiosk	Nov 2014	£ 1.00	£	2,000.00	Manor Road, Bitteswell
Notice Board	Oct 2004	£ 502.50	£	502.50	Outside Village Hall, Manor Road
Notice Board	Unknown	Unknown	£	500.00	The Pinfold, Valley Lane
Bench	Unknown	Unknown	£	219.00	The Pinfold, Valley Lane
WW1 Centenary Bench	Jan 2019	£ 354.16	£ 354.16		The Pinfold, Valley Lane
Bench	Unknown	£ 293.00	£ 293.00		Near Tilt House, Bitteswell
Bench	Unknown	£ 293.00	£	293.00	The Knoll, Bittes well
Bench	Apr 2016	£ 501.24	£	501.24	The Village Green, Bittes well
Bus Shelter	Unknown	Unknown	£ 9,954.00		Ashby Lane, Bitteswell
Litter Bin	Unknown	£73	£	200.00	AED Kiosk, Manor Road
Litter Bin	Unknown	£73	£	200.00	The Pinfold, Valley Lane
Litter Bin	Unknown	£73	£	200.00	Near The Knoll, Village Green
Copperfield Victoriana Litter Bin	Aug 2016	£ 206.35	£	206.35	Ashby Lane, by Bus Shelter, Bitteswell
Handrails for cobbled path	Apr 2014	£ 449.66	£ 1,000.00		West End Farm, The Green
Saltgritbin	Mar 2019	£ 136.00	£	136.00	Ware House, The Green
Street Lighting x34	Various dates	Unknown	£	68,000.00	Around Parish
		Sub Total	£	84,559.25	
Outside Equipment					
Mobile Vehicle Activated Sign	Nov 2017	£ 2,572.55	£	3,000.00	Clerk's Office, Lutterworth
Community defibrillator and cabinet	Jan 2015	£ 1,750.00	£	1,750.00	Manor Road, Bittes well
			£	4,750.00	
		Total	£1	20,138.75	

Bitteswell with Bittesby Parish Council

Notes to the Accounts for Year Ended 31st March 2022

Receipts

Total receipts during the year amounted to £39,257.28

Total expenditure during the year amounted to £37,011.44

Precept & Budget Requirement

The Precept and Budget was set at £22,445.00

The Tax Base Figure based on the number of Band D equivalent properties for 2021-2022 is **£243.00**.

The budgeted Parish Precept is **£92.37** per Band D property. This is a 7.9% or **£6.80** increase in Council Tax.

Grants & Receipts

Grants Received

The Parish Council received grant funding of **£4,000.00** from Groundwork UK towards the production of Bitteswell with Bittesby's Neighbourhood Plan.

Leicestershire County Council contributed **£805.27** towards the cost of urban grass cutting.

The United Charities Bitteswell provided grant funding of **£700** towards the cost of cutting the grass on the Village Greens.

Lutterworth Area Community Projects Limited provided funding of **£8,295.00** to cover the cost of purchasing and installation of the new bus shelter on Ashby Lane.

Leicestershire County Council contributed **£374.95** from The Highways Members Fund towards the licenses and searches needed for the bus shelter installation.

Grants Paid

A grant of **£50.00** was given to Citizens Advice Leicestershire to support their services.

Assets

Assets Held as of 31st March 2022: Total Value - £120,138.75

(Assets are here defined as land, buildings and equipment with a significant value in relation to the Parish's financial activities).

The value of the assets held by the Parish Council has been increased significantly.

Following an asset review it came to light that the War Memorial was omitted from the register and was subsequently added. The number of streetlights and estimated value was updated and the new bus shelter and insured value increased.

Section 137 Payments

The Ministry of Housing, Communities and Local Government has advised that the appropriate sum for the purpose of section 137(4)(a) of the Local Government Act 1972 for parish and town councils in England for 2021-22 is **£8.41**.

Recoverable VAT

A total of £3,866.17 in VAT was paid during the year. This amount is still to be recovered from HMRC.

The Council received a VAT refund of **£2,634.56** for year ending 31st March 2021.

Balances held

Total balance held and carried forward to 01st April 2022 is **£27,963.26.**

NALC (the National Association of Local Councils) recommend that Parish Councils keep general reserves at a level of between three and twelve 12 months precept. Therefore, to maintain adequate financial reserves, the Council has allocated **£2,000** under 'General Reserves' this year, bringing the total held to **£4,000**. This includes part of a contingency to cushion the impact of unexpected events or emergencies.

The Parish Council agreed to continue adding £200 to its earmarked reserves to cover the costs of replacing the clerk's office equipment as required and £100 to earmarked reserves to cover election expenses.

Signed (Chair)	:	Print Name:	
Signed (RFO):		Print Name:	
Date:			