

# **Bitteswell** with **Bittesby** **Parish Council**

Accounts and Financial Statement  
to 31<sup>st</sup> March 2020

[www.bitteswell.org.uk](http://www.bitteswell.org.uk)

## Budget & Precept 2019-2020

INCOME CATEGORIES	Agreed Budget	Agreed Precept	Notes
Grants	-		United Charities Grass Cutting contribution £500 in 2018/19
Bank Interest	-		
Other Income	-		
Urban Grass Cutting Contribution	747.74		Urban Grass Cutting Contribution from LCC £747.74.
Return of VAT	1,562.94		£1,562.94 estimate for 2018/2019
Neighbourhood Plan Grants	-		
<b>TOTAL</b>	<b>2,310.68</b>	<b>-</b>	

EXPENSE CATEGORIES	Agreed Budget	Agreed Precept	Notes
Core Staff Costs	5,415.00		Consider AL entitlement & hours and new pay scale
Neighbourhood Plan Staff Costs	1,000.00		
Clerk's Allowances	380.00		
Travel Expenses	100.00		
Office expenses	320.00		Add money for a mobile phone tariff
Training	100.00		
Publications	50.00		
Subscriptions	300.00		LRALC & NALC £189.12, CRPE £ 36 & LCR (NALC Magazine) £17 & ICO Registration £40
Hire of Hall for PC Meetings	100.00		
Parish Website	300.00		Website £250 per year. Email £25 & domain name £25
Accountancy Fees	50.00		
Street Lighting Consumption	2,600.00		
Street Lighting Maintenance	800.00		
Green Maintenance	2,000.00		United Charities Bitteswell £500 contribution in 2018/19
Village Maintenance/Improvements	150.00		
Insurance	650.00		
Election Expenses	900.00		
Audit Fees	60.00		
Donation to CAB LeicesterShire	50.00		
British Legion Wreath	40.00		
Parish Strip	75.00		
Pinfold	50.00		Maintenance e.g. for planting and weed killing
Neighbourhood Plan (Inc Hall Hire)	120.00		
AED Consumables	300.00		Battery £230 and electrodes £70 - replacement date May 2019
Snow Warden remuneration	150.00		
<b>Total</b>	<b>16,060.00</b>	<b>-</b>	
<b>Total Expenditure - Income</b>	<b>13,749.32</b>	<b>-</b>	Precept Requirement £13,749

**Balance Sheet and Bank Reconciliation for year 01st April 2019 to 31st March 2020**

**CLOSING BALANCE SHEET FOR THE YEAR ENDING 31st MARCH 2020**

Opening Balance	1-Apr-19	<b>£26,607.21</b>
Receipts to	31-Mar-20	£27,572.80
Payments to	31-Mar-20	-£33,040.23
Closing Balance	31-Mar-20	<b>£21,139.78</b>

**The balance carried forward is represented by these funds**

Current Account	£843.68	
Business Reserve account	£20,571.88	
Add income received but not yet cleared	£0.00	
Less payments made but not yet presented	-£275.78	
Bank Reconciliation to	31-Mar-20	<b>£21,139.78</b>

## Receipts and Payments Summary

At: 31/03/2020

2018-2019	
INCOME CATEGORIES	
Budget	Precept
£ 11,356.52	£ 11,331.52
£ 500.00	£ 500.00
£ 5.00	£ 5.00
£ -	£ -
£ 747.74	£ 747.74
£ 1,562.94	£ 1,562.94
£ -	£ -
<b>£ 14,172.20</b>	<b>£ 14,147.20</b>

2019-2020			
INCOME CATEGORIES			
	Actual Receipts		Agreed Budget
Precept	£ 13,749.00		£ 13,749.00
Grants	£ -		£ -
Bank Interest	£ 50.38		£ -
Other Income	£ 2,235.32		£ -
LCC Urban Grass Cutting Contribution	£ 805.27		£ 747.74
UCB Grass Cutting Contribution	£ 700.00		£ -
Recoverable VAT	£ 1,032.83		£ 1,562.94
Neighbourhood Plan Grants	£ 9,000.00		£ -
<b>Total Receipts</b>	<b>£ 27,572.80</b>		<b>£ 16,059.68</b>

EXPENSE CATEGORIES	
Budget	Precept
£ 5,415.20	£ 5,415.20
£ 282.00	£ 282.00
£ 380.00	£ 380.00
£ 100.00	£ 100.00
£ 300.00	£ 300.00
£ 100.00	£ 100.00
£ 25.00	£ -
£ 250.00	£ 250.00
£ 150.00	£ 150.00
£ 300.00	£ 300.00
£ 45.00	£ 45.00
£ 650.00	£ 650.00
£ -	£ -
£ 160.00	£ 160.00
£ 2,500.00	£ 2,500.00
£ 800.00	£ 800.00
£ -	£ -
£ 2,000.00	£ 2,000.00
£ 150.00	£ 150.00
£ 150.00	£ 150.00
£ -	£ -
£ 50.00	£ 50.00
£ 40.00	£ 40.00
£ 75.00	£ 75.00
£ 50.00	£ 50.00
£ 100.00	£ 100.00
£ -	£ -
<b>£ 14,072.20</b>	<b>£ 14,047.20</b>

EXPENDITURE CATEGORIES			
	Actual Expenditure	Budget-Actual	Agreed Budget
Core Staff Costs	£ 5,831.63	-£ 416.63	£ 5,415.00
Neighbourhood Plan Staff Costs	£ 883.95	£ 116.05	£ 1,000.00
Clerk's Allowances	£ 380.04	-£ 0.04	£ 380.00
Travel Expenses	£ 36.54	£ 63.46	£ 100.00
Office expenses	£ 493.56	-£ 173.56	£ 320.00
Training	£ 80.00	£ 20.00	£ 100.00
Publications	£ -	£ 50.00	£ 50.00
Subscriptions	£ 273.67	£ 26.33	£ 300.00
Hire of Hall for PC Meetings	£ 80.00	£ 20.00	£ 100.00
Parish Website	£ 310.00	-£ 10.00	£ 300.00
Accountancy Fees	£ 48.00	£ 2.00	£ 50.00
Insurance	£ 660.52	-£ 10.52	£ 650.00
Election Costs	£ 400.00	£ 500.00	£ 900.00
Audit Fees	£ 60.00	£ -	£ 60.00
Street Lighting Energy	£ 2,703.91	-£ 103.91	£ 2,600.00
Street Lighting Maintenance	£ 2,435.99	-£ 1,635.99	£ 800.00
Street Lighting LED Conversion Project	£ 2,172.37	-£ 2,172.37	£ -
Grass Cutting & Maintenance	£ 2,636.84	-£ 636.84	£ 2,000.00
Village Maintenance/Improvements	£ -	£ 150.00	£ 150.00
AED Consumables/Maintenance	£ 363.77	-£ 63.77	£ 300.00
Snow Warden Remuneration		£ 150.00	£ 150.00
Grants & Donations	£ 50.00	£ -	£ 50.00
British Legion Wreath	£ -	£ 40.00	£ 40.00
Parish Strip	£ 96.00	-£ 21.00	£ 75.00
Pinfold	£ -	£ 50.00	£ 50.00
Neighbourhood Plan Expenditure	£ 9,549.07	-£ 9,429.07	£ 120.00
VAT Paid	£ 3,494.37	-£ 3,494.37	£ -
<b>Total payments</b>	<b>£ 33,040.23</b>	<b>-£ 16,980.23</b>	<b>£ 16,060.00</b>

**Precept Requirement = Total Spend - VAT Return & Urban Grass Cutting Contribution from LCC**

## ASSETS

Assets are defined as land, buildings, vehicles, plant and equipment with a significant value in relation to the Council's activities.

### At 31st March 2020 the following assets were held

Asset	Date acquired if known	Purchase price if	Estimated or Insured
27 Lamp Posts (inc the column Ullesthorpe Road)			£26,029.00
Bus shelter			£1,064.00
Bench outside Tilt House & nr The Knoll (£293 each)			£586.00
Bench - Pinfold			£219.00
Noticeboard/Display cabinet			£73.00
Wooden noticeboard outside the Village Hall	Oct 2004	£502.50	£496.00
Litter bins, nr AED kiosk, The Knoll & Pinfold (£73 each)			£219.00
Toshiba Laptop	Sept 2014	£229.99	£229.99
AED and steel cabinet	Jan 2015	£1,750.00	£1,750.00
Telephone kiosk	Nov 2014		£2,000.00
Bench - Village Green	Apr 2016	£501.24	£501.24
Copperfield Victoriana Litter Bin	Aug 2016	£206.35	£206.35
Battery powered Mobile Sign MVAS2	Nov 2017	£2,572.55	£2,572.55
WWI Centenary Bench @ the Pinfold	Jan 2019	£354.16	£354.16
Salt grit bin	Mar 2019	£136.00	£136.00
Epson Ecotank ET-3700 Colour Inkjet Printer	Nov 2019	£247.00	£247.00
			<hr/>
			<b>£36,683.29</b>

# Bitteswell with Bittesby Parish Council

## Notes to the Accounts for Year Ended 31<sup>st</sup> March 2020

### Receipts

Total receipts during the year amounted to **£27,572.80**

Total expenditure during the year amounted to **£33,040.23**

### Precept & Budget Requirement

The Precept and Budget was set at **£13,749.32**.

### Grants & Receipts

#### Grants Received

The Parish Council received grant funding of **£9,000.00** from Groundwork UK towards the production of Bitteswell with Bittesby's Neighbourhood Plan.

Leicestershire County Council contributed **£805.27** towards the cost of urban grass cutting.

The United Charities Bitteswell provided grant funding of **£700** towards the cost of cutting the grass on the Village Greens.

#### Grants Paid

A grant of **£50.00** was given to Citizens Advice Leicestershire to support their services.

### Assets

#### Assets Held as of 31<sup>st</sup> March 2020: Total Value - £36,683.29

(Assets are here defined as land, buildings and equipment with a significant value in relation to the Parish's financial activities).

During 2019-2020 the following changes were made to the Asset Register:

**Added:** Epson Ecotank ET-3700 Colour Inkjet Printer, £247.00, purchased in November 2019.

**Removed:** HP Envy 4507 printer, £41.66.

**Section 137 Payments**

The limit for spending, under Section 137 of the Local Government Act 1972, for 2019-2020 is **£8.12** per elector.

**Recoverable VAT**

A total of **£3,494.37** in VAT was paid during the year. This amount is still to be recovered from HMRC.

The Council received a VAT refund of **£1,032.83** for year ending 31<sup>st</sup> March 2019.

**Balances held**

Total balance held and carried forward to 01<sup>st</sup> April 2020 is **£21,355.59**.

Signed (Chair): .....

Print Name: .....

Signed (RFO): .....

Print Name: .....

Date: .....