

To all members of the Council you are hereby summoned to attend the Annual Meeting of Bitteswell with Bittesby Parish Council and the Ordinary Meeting of Bitteswell with Bittesby Parish Council on

Wednesday 22nd May 2019 at 6.00pm in Bitteswell Village Hall

For the purpose of transacting the following business only:

Ordinary Meeting Agenda

- 1. To co-opt a candidate to fill the existing vacancies**
- 2. To receive any apologies for absence**
- 3. To receive Declarations of Member's Interests**
- 4. Community Concerns: to receive an update from police officers, if in attendance**
- 5. To approve the Minutes of the meeting held on 21.03.19**
- 6. To consider Matters Arising from the meeting on 21.03.19 (where not already on the agenda)**
- 7. To note any comments or matters raised by residents, at Chairman's discretion**
- 8. To note any matters raised by the District/County Councillor**
- 9. Financial Matters**
 - 9.1.** Accounts for payment
 - 9.2.** Bank Reconciliation to 09.05.19
 - 9.3.** Receipts & Payments Summary to 09.05.19
 - 9.4.** Clerk's Claim for Expenses
 - 9.5.** Neighbourhood Plan Expenditure
 - 9.6.** Neighbourhood Plan Clerk's Claim for Expenses
 - 9.7.** To approve the authorised signatories on the bank mandate
- 10. Annual Governance & Accountability Return (AGAR) 2018/19**
 - 10.1.** To approve the Annual Governance Statement 2018/19
 - 10.2.** To approve the Accounting Statements 2018/19
- 11. To receive an update on the progress of the Agreement for the White Cottage**
- 12. Lutterworth Road footpath to note the revised date of repairs and to consider drainage issues**
- 13. Planning Matters**
 - 13.1.** To note any planning matters – new and unresolved applications
 - 13.2.** To note any enforcement cases
 - 13.3.** Other planning matters
 - 13.4.** To consider applying for a Tree Preservation Order for selected tree(s)
- 14. Neighbourhood Plan**
 - 14.1.** To receive an update on the progress of the Neighbourhood Plan (NP)
 - 14.2.** To receive an update on the progress of the draft contract for the NP clerk
- 15. Grass Cutting**
 - 15.1.** To review the current arrangements and grass cutting rates of pay for 2019 season
 - 15.2.** To consider reimbursing the grass cutting contractor for PPE equipment purchased
- 16. Any Other Business**
- 17. To confirm the date of the next meeting**