

To all members of the Council you are hereby summoned to attend
the **Annual Meeting of Bitteswell with Bittesby Parish Council**
on **Thursday 18th May 2017** at 7.00pm in Bitteswell Village Hall
For the purpose of transacting the following business only.

Agenda

1. Election of Chair
2. Election of Vice Chair
3. To receive Councillor's Declarations of Acceptance of Office
4. Apologies for absence
5. To receive Declarations of Members' Interests
6. To receive the Chairman's Report for the year ended 31.03.17
7. To approve the Accounts and Financial Statement for the year ended 31.03.17
8. To verify and sign the year end Bank Reconciliation Sheet & Bank Statements
9. To review the Standing Orders
10. To review the Financial Regulations
11. To appoint an internal auditor for the 2016-17 accounts
12. To approve the minutes of the meeting held on 16.03.17
13. To consider any Matters Arising from the minutes of the meeting held on 16.03.17 (where not already on the agenda)
14. To note any comments or matters raised by residents, at Chairman's discretion
 - 14.1. To review the handrail over the cobbles
 - 14.2. To review the health & safety and height of the bus shelter
15. To note any matters raised by the District/County Councillor
16. To consider the Insurance Renewal proposal from Zurich
17. Financial Matters
 - 17.1. Accounts for payment
 - 17.2. Bank Reconciliation and Receipts & Payments Summary to 12.05.17.
18. Clerk's hours and payments
19. To receive an update on replacing the damaged streetlight on Lutterworth Road
20. To consider purchasing a Moveable Vehicle Activated Sign (MVAS)
21. Planning Matters
 - 21.1. To note any planning matters – new and unresolved applications
 - 21.2. To note any enforcement cases
 - 21.3. Neighbourhood Plan – to discuss the Designated Area & Bittesby
22. Any Other Business
23. To confirm the date of the next meeting