

The next meeting of Bitteswell with Bittesby Parish Council is  
**the Annual Meeting of the Parish Bittesby Parish Council**  
on **Thursday 19<sup>st</sup> May 2016 at 7.00pm** in Bitteswell Village Hall  
All members of the public and press are welcome to attend

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## AGENDA

1. Election of Chair
2. Election of Vice Chair
3. To receive Councillor's Declarations of Acceptance of Office
4. Apologies for absence
5. To receive Declarations of Members' Interests
6. To receive the Chairman's Report for the year ended 31.03.16
7. To receive the report from United Charities
8. To approve the Accounts and Financial Statement for the year ended 31.03.16
9. To adopt the Standing Orders based on NALC's model standing orders
10. To adopt the Financial Regulations based on NALC's model financial regulations
11. To adopt the Expenses Policy
12. To appoint an Internal Auditor for the coming year
13. To approve the minutes of the meetings held on 21.04.16 and 21.05.15 (Annual)
14. To consider any Matters Arising from the minutes of the meeting held on 21.04.16
15. To note any comments or matters raised by residents, at Chairman's discretion
16. To note any matters raised by District/County Councillor
17. Accounts for payment
18. To approve the closure of the Yorkshire Bank accounts held by the Parish Council and to transfer the Parish Council banking requirements to new accounts with NatWest.
19. To consider storage options for Parish Council documents
20. To consider charging a fee for a recent Freedom of Information Request
21. To receive an update on the Magna Park Community Liaison Group meeting
22. To consider the quote to re-paint the telephone kiosk
23. To approve the preparation of a Neighbourhood Plan in association with 'Yourlocale'
24. To consider obtaining a quote for improvements to the footpath outside The Manor
25. To discuss the condition of the drainage in the village
26. To note any planning matters – New/Unresolved Applications  
**16/00691/TCA** - Works to trees (fell), Stone Croft, The Nook Bitteswell
27. To note/discuss any Enforcement cases
28. To confirm the date for the next ordinary meeting