

Bitteswell with Bittesby Parish Council

MINUTES OF MEETING

held on Thursday 17th March 2016
at 7.00 pm in the Village Hall

Present:

Mr C Faircliffe	Chairman
Mr R Flint	Vice Chairman
Mr C Grimwood	Councillor
Mrs M Foster	Councillor
Mr Peter Willson	PCSO
Gary Kirk	Managing Director - <i>YourLocale</i>
Mrs Margaret Osborne	Resident
Mr Mark Osborne	Resident
Mrs S Wetton	Clerk to the Parish Council
Cllr Rosita Page	District Councillor

1. Apologies for Absence

No apologies.

The Clerk arrived at 7:15pm

2. Disclosure of Personal Interests.

No disclosures.

3. Minutes of the Last meeting, held on 18th February 2016 were approved as a correct record and signed by the Chairman.

4. Matters Arising

Land to the rear of the Alms-houses

The Parish Council have received a response from a Solicitor at LCC, acknowledging the land is Village Green with BBPC as the registered owners. However, the response remains unhelpfully inconclusive and requires significant clarifications and verifications. BBPC advisedly awaits these elucidations from LCC.

Action: Clerk

Village Furniture

It was proposed by CF and seconded by RF for the Parish Council to purchase a replacement bench for the Village Green. This is to be funded by a donation from the WI and a donation from the family of Mrs Joan Mattock.

Action: Clerk

Gate on Public Right of Way

The Parish Council have received response from Nigel Dunmore, Public Rights of Way Inspector at LCC. RF proposed to forward a copy of the correspondence to Stephen Haynes, who attended the last meeting and had raised this matter.

Action: Clerk

Refuse Collections

The Clerk had been in contact with Russell Smith at HDC to report the ongoing problem, he will be speaking with the contractor and asking if they have any problems whilst in the area with access due to parked cars etc. He will also request a Grounds Maintenance Team visit the site to see if there is any damage.

Action: No further action

Litter Pick

MF has spoken with the Headteacher at the St Mary's Primary School, who has signed the School up for Clean for Queen and MF suggested that we combine this with the village. The Parish Council were in agreement, and the Clerk will arrange for the equipment from HDC. Dates and times to be confirmed.

Action: MF & Clerk

Housing Needs Survey

The information of the survey has been circulated to all Councillors, CF proposed to write a letter to HDC and RF suggested that the letter requests clarification of the survey result compared to HDC's view of need and will they regard the information.

Action: RF

Councillor Vacancy

Confirmation of the process from the Electoral Services Department at HDC, the Clerk will re-advertise the vacancy for 20 days on 21st March and if we have no applicants then the same process will apply and we can co-opt for the next 60 days and then re-advertise again.

Action: Clerk

Parish Clerk

CF, MF and RF held interviews and a decision will be made soon.

5.Matters Raised by Residents/Attendees

PCSO Peter Willson discussed points relevant to the Parish Council.

6.Matters Raised by District/County Councillor

7.Finance

Accounts for Payment:

It was proposed by MF, seconded by RF and agreed that the following accounts be paid:

*Clerks Salary and Expenses February & March 2016 - £746.07
E.ON Maintenance £174.84*

Monthly Budget Report attached.

Total balance in the Current Account after cheques drawn is £1,080.85

8. Correspondence

The Clerk produced various items of correspondence which were circulated.

The Clerk received a FOI enquiry from a resident.

9. Planning

New/Unresolved Applications:

16/00203/FUL - The Knoll, The Green. Erection of detached garage following demolition of existing garage. **The Parish Council has no comments on this application**

16/00324/FUL - Dunlis House, The Green. Installation of external flue. **The Parish Council has comments regarding the position of the flue.**

16/00275/FUL - Jasmine Cottage, The Green. Erection of a two storey and single storey extension with associated alterations including garage conversion to habitable accommodation. **The Parish Council has made comments on this application.**

16/00215/FUL – The Almshouses, The Green. Erection of a lychgate gate. **The Parish Council objects to this application.**

16/00359/FUL – IDI Gazeley Sewage Works, Mere Lane, Bittesby. Extension to existing waste water treatment facility including erection of five rotating biological contractor units and associated infrastructure. **Circulated.**

Ongoing/Other Planning Matters:

15/01995/FUL Elms Farm decision, Cllr Page will look into whether a decision has been made.

Neighbourhood Plan

Gary Kirk discussed with the Parish Council his role in assisting Parish Councils with a Neighbourhood Plan and the process involved. CF proposed to read through the paperwork provided by YourLocale and then to discuss whether to proceed further.

Enforcement

The Parish Council have been advised that enforcement is currently being dealt with in the village, CF asked the Clerk to contact Christine Zacharia for an update.

Action: Clerk

10. Any Other Business

CG informed the Clerk that the streetlight outside the Village Hall is still on in the morning. The Clerk will contact E.ON.

CF has met with the builder regarding the railings on Manor Road, and is due to arrange another site visit.

11. Date of Next Meeting – 21st April 2016 – 7:00pm start

The meeting concluded at 9:40pm.