

# Bitteswell with Bittesby Parish Council

## MINUTES OF MEETING

held on Thursday 18<sup>th</sup> February 2016  
at 7.00 pm in the Village Hall

### Present:

|                      |                             |
|----------------------|-----------------------------|
| Mr C Faircliffe      | Chairman                    |
| Mr R Flint           | Vice Chairman               |
| Mrs M Foster         | Councillor                  |
| Mr Peter Willson     | PCSO                        |
| Mrs Pat Haynes       | Resident                    |
| Mr Stephen Haynes    | Resident                    |
| Mrs Margaret Osborne | Resident                    |
| Mrs S Wetton         | Clerk to the Parish Council |
| Cllr Rosita Page     | District Councillor         |

### 1. Apologies for Absence

Apologies received from CG.

### 2. Disclosure of Personal Interests.

No disclosures.

**3. Minutes of the Last meeting**, held on 21<sup>st</sup> January 2016 were approved as a correct record and signed by the Chairman.

### 4. Matters Arising

#### Land to the rear of the Alms-houses

The Parish Council is still awaiting the final decision from LCC.

**Action: Clerk**

#### Lutterworth Road Footpath

The Clerk has been in contact with LCC regarding the state of the footpath, LCC stated that within the budgets there is once again significant reductions to continue to be applied to highway maintenance and they will only intervene when necessary. LCC will mark this to be addressed for patch work once Severn Trent Water have completed work.

**Action: Clerk**

#### Community Concern Site

Leicestershire Police confirmed that any site that is raised as a concern, such as those in Bitteswell, will be added to the list of community concern sites. The process is that covert speed surveys are commissioned to establish the problem, they would recommend enforcement either with the camera

vans if there is a recent history of injury collisions or with the Police if there is not.

They have no jurisdiction over Police enforcement but if enforcement took place with camera vans, the site would remain on the list for 12 months before dropping off.

Cllr Page asked that the Clerk send over the details of the concerned sites as she will then put them onto the Safety Partnership site.

**Action: Clerk**

#### Village Furniture

The main priority that needs attention is the WI bench on the Village Green and the cladded bin beside the bench. The Parish Council have received an offer of a contribution from both the WI and United Charities. The catalogue of benches will be circulated and the current bench measured, to be agreed at the next meeting.

**Action: Clerk**

#### Grass Cutting

All Councillors were in agreement to continue with the current contractor, Mark Wilkes for this season. This will now include additional cuts of the areas that LCC once cut, now we have taken over this responsibility. It was proposed and unanimously agreed that the verge on Lutterworth Road, will be cut once the daffodils die off.

**Action: Clerk**

#### Gate on Public Right of Way

The Parish Council are awaiting a response from Nigel Dunmore, Public Rights of Way Inspector at LCC regarding the proposed installation of kissing gates. Mr Haynes also had requested for the current stile to be kept but for the gate to be installed alongside. The Clerk has also wrote to Lutterworth Town Council as the other gate falls within their Parish, they will discuss this at their next meeting.

**Action: Clerk**

#### Parish Clerk Vacancy

The Parish Council has received a number of applicants expressing an interest in the role of Clerk to the Parish Council. The Clerk will contact the applicants and arrange a suitable interview date after the closing date.

**Action: Clerk**

#### Refuse Collections

The Clerk after the last Parish Meeting wrote to HDC regarding the constant disrespect of the Village Green within the village cutting corners. Cllr Page suggested that the Clerk contact Russell Smith at HDC to report again.

**Action: Clerk**

### **5.Matters Raised by Residents/Attendees**

PCSO Peter Willson discussed that he recently wrote to HDC regarding the extensive amount of fly tipping. Cllr Page advised that HDC are currently tackling this problem.

Peter also advised that there had recently been a raid at the Mere Lane site.

CG had previously reported to PCSO Laura Bolton at the last meeting about the increase of vehicles crossing red lights. Peter reported that he had issued two section 59 in the last three weeks for this

offence.

Mrs Haynes queried as to when the railing on Manor Road will be erected. CF stated that it is currently still in the hands of the builders due to services beneath.

Mr Haynes asked RF whether he would consider arranging another litter pick in the village after the success of a previous pick many years ago. CF was in favour of this idea and suggested we put on the agenda to arrange in the Spring.

#### **6.Matters Raised by District/County Councillor**

Police Crime Commissioner Election May 2016

Parish Councillors to be trained on anti-terrorism

#### **7.Finance**

*Accounts for Payment:*

It was proposed by MF, seconded by RF and agreed that the following accounts be paid:

*Clerks Salary and Expenses January 2016 - £401.83*

*Village Hall Hire - £30.00*

*Monthly Budget Report attached.*

*Total balance in the Current Account after cheques drawn is ££2,001.76*

#### **8.Correspondence**

The Clerk produced various items of correspondence which were circulated.

#### **9.Planning**

New/Unresolved Applications:

Elms Farm – renewal of dwelling, The Parish Council has submitted a letter of objection to HDC.

16/00185/TCA – Works to Trees. The Orchard, Valley Lane. - **Circulated**

Ongoing/Other Planning Matters:

Magna Park DHL – Committee meeting on 28<sup>th</sup> January 2016 was attended by RF and CF, the application was not called in by Secretary of State and has now been approved.

Housing Needs Survey – To be discussed in more detail at the next meeting once the information has been circulated to all Councillors.

Neighbourhood Plan

The Clerk had arranged for Gary Kirk from Yourlocale to attend the meeting in March to discuss the process of supporting the Parish Council. RF noted the need for the Parish Council to agree the Neighbourhood Area.

Enforcement

Cllr Page advised CF that he should contact David Atkinson in the first instance, to then arrange a

meeting with Mr Proudfoot.

**Action: CF**

**10. Any Other Business**

RF suggested that the Clerk requests an update regarding the Post Office.

CF discussed the action for Parish Councillor vacancy; the Parish Council has advertised the position for the required 20 days and received no applications. The Clerk will contact the monitoring officer to confirm that the Clerk can now agree to co-opt Councillors onto the Parish Council.

**11. Date of Next Meeting – 17<sup>th</sup> March 2016 – 7:00pm start**

**The meeting concluded at 9:10pm.**